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③ Also Anti-Vandalism Task Force

④ NPS - Publications



COLORADO COUNCIL OF PROFESSIONAL ARCHÆOLOGISTS

NEWSLETTER

VOLUME 11 NUMBER 2

JANUARY 1990

EXECUTIVE COMMITTEE:

President	Jim Grady
President-Elect	Chris Zier
Secretary	Deb Angulski
Treasurer	Kevin Black
Editor	Linda Scott Cummings
Directors	Polly Hammer, Meg Van Ness Adrienne Anderson, Paul Friedman
Past President	Alan D. Reed

PRESIDENT'S CORNER

As an incoming President in a professional organization, it is always nice to start your term of office with good news!

First, membership is up. We currently have 95 members, but there are still professional archaeologists working in the state who do not belong to the CCPA. We encourage you to join, and I encourage current members to seek out non-members and encourage them to join. We can only be effective as a professional organization when we represent the interests of the entire professional community.

There is an added bonus for joining this year. With payment of your dues (\$10.00), you'll receive a free copy of the first occasional paper of the CCPA, "The Ute Symposium," (value: \$10.00). According to Kevin Black, book sales of the Ute Symposium are good. Kevin also reminds us that if you've paid your dues, and have NOT received your copy of the Symposium, to contact him at: (303) 866-4671.

I was pleased to learn that one of our most distinguished members, H. Marie Wormington, has received several well-deserved honors in the past few months. She received an honorary Doctor of Humane Letters from Colorado Colletge, Colorado Springs. She also received the F. L. Burr Award from the National Geographic Society. And, the Denver Museum of

Natural History has established the H.M. Wormington Annual Lecture in her honor. The first lecturer, in what promises to be a major lecture series in Colorado, was Olga Soffer, who talked about Upper Paleolithic on the Russian Plain. Olga Soffer's selection as the inaugural speaker was particularly appropriate since Marie was one of the first American scholars -- and one of the first women -- to study in the Soviet Union.

It is with deep personal sadness and regret that I note the passing of Steve Sigstad, archaeologist with the U.S. Forest Service. He was a friend of Colorado archaeology, and a personal friend of mine. He will be missed.

ANNUAL MEETING ANNOUNCEMENT

The CCPA Annual Spring Meeting will be held at the Anasazi Heritage Center in Dolores in southwestern Colorado. Meeting dates are March 9-10. Information concerning the meeting will be published as soon as I receive it in a Newsletter to follow this one immediately. A formal Call For Papers will be issued at that time, so be thinking of topics.

DUES

The next Newsletter will also contain the ballot for officers for 1990-91, so if you haven't paid your 1989 dues (due at the Annual Meeting in March, 1989), please send them to Kevin so that you can vote!

IN MEMORIAM: JOHN STEVEN SIGSTAD

Colorado Historical Society board member J. Steven Sigstad succumbed to cancer on September 6, 1989. His death leaves a distinct gap in our community. A skilled anthropologist, Steve was employed as Rocky Mountain regional archaeologist and historic preserva-

tion officer for the U.S. Forest Service. He had an earlier career as an educator, teaching at the secondary and college levels. He taught race relations, among other social science courses, and he was deeply concerned about Native American. We will miss his diplomatic skills and his friendship.

In many ways besides his impressive physical height, Steve was larger than life. He was also a study in contrasts. This Ph.D. scholar, who suffered from diabetes, competed in professional rodeo and won an award for steer wrestling. He wore his rodeo prize belt buckle proudly. The man under the cowboy hat also achieved linguistic competence in Spanish, French, Latin, Arabic, and Dakota Sioux.

Steve was born in Denver on October 20, 1939. He attended Denver's East High School and Western State College in Gunnison, where he earned a degree in history and political science. As an undergraduate, Steve's first archaeological field experience was with the Trinidad State Junior College excavations at Trinchera Cave. After graduation, Steve studied for teacher certification at the University of Denver, and then began his postgraduate studies in anthropology at the University of Colorado (CU). During his studies at CU, he participated in the school's Fourth Nubian Expedition and assisted in the excavation of paleolithic and neolithic sites in the Northern Sudan. He earned his M.A. in Boulder, and then completed his Ph.D. at the University of Missouri. His doctoral research focused on the age and distribution of catlinite or pipestone artifacts in North America.

In the early 1970s, Steve served as the South Dakota state archaeologist, and he taught in the University of South Dakota system. During this period, he directed many archaeological survey and excavation projects. Busy and visible, he was confronted by Native American activists who were troubled by archaeological research. Steve faced the challenge and was invited to participate in ceremonies and powwows.

Steve returned to Denver in 1976 to assume management of the cultural resources programs on the 14 million acres of land controlled by the Rocky Mountain Region of the U.S. Forest Service. In this capacity, he conducted archaeological site inspections and surveys on all national forests and grasslands in the region. Gradually, he was able to create positions for individual archaeologists to serve specific forests. His program is still viable today.

In addition to serving on the Colorado Historical Society board of directors, J. Steve Sigstad was president of the Colorado Council of Professional Archaeologists in 1983-84.

He is survived by his wife, Dion, and three step children: Bryan, Patrick, and Karyn.

Susan M. Collins

ELECTION RESULTS

Election results were announced at the Annual Spring Meeting held in Denver in March, 1989. The results are as follows: President: Jim Grady, President-Elect: Chris Zier, Secretary: Deb Angulski, Treasurer: Kevin Black, Newsletter Editor: Linda Scott Cummings, Board of Directors: Adrienne Anderson and Paul Friedman.

POSITION ANNOUNCEMENTS

Powers Elevation, Aurora, Colorado

Powers Elevation Co., Inc. (Powers) is seeking qualified applicants for the position of Staff Archaeologist in its Corporate Office in Aurora, Colorado. The individual selected for this position will be responsible for conducting archaeological work on behalf of Powers in Colorado and adjacent states, and assisting the archaeology department with administration. He or she will be expected become familiar with federal and state regulations concerning cultural resources in the region, perform the necessary fieldwork, and write summary reports. The Staff Archaeologist receives direction and support from the staff of the Archaeology Department, and other Company personnel.

Minimal qualifications for the position are an M.A. in Anthropology, with an emphasis in Archaeology. Knowledge of and previous experience in the cultural areas of Colorado and the surrounding states is not mandatory. The candidate should, however, have the necessary qualifications to be added to Powers' federal and state cultural resource permits in Colorado and at least one of the adjacent states, (i.e., Wyoming, Utah, New Mexico). We are seeking a personable and dedicated archaeologist who works well both on his/her own and in cooperation with other Powers' personnel, the respective surface management agencies, the business sector, and the general public.

The Staff Archaeologist position is permanent and full-time. The salary, incentives, and fringe benefits are competitive. All Powers' employees have the opportunity to purchase stock in the employee-owned company.

Qualified applicants should send a letter of interest and a current copy of their resume or curriculum vitae to the following:

Marcia Tate
Manager, Archaeology Department
Powers Elevation Co., Inc.
P.O. Box 440889
Aurora, Colorado 80044

The application deadline is March 1, 1990.

Individuals desiring further information are encouraged to call Ms. Tate during normal business hours at (303) 321-2217 (in state) or on our toll-free number, 1-800-824-2550 (out-of-state). (Powers Elevation Co., Inc. is an Equal Opportunity Employer.)

Archaeological Research Unit, Department of Anthropology, University of California, Riverside

Position: Administrator and Principal Investigator

Qualifications: Ph.D., Research experience in southern and eastern California/Great Basin/Southwest field archaeology and experience in environmental assessment contract archaeology required.

Rank and Salary: Academic Coordinator II. Anticipated salary range for this position is \$32,628-37,464.

Duties: Act as Principal Investigator for all ARU projects and undertakings. Secure grants and contracts for the ARU and its activities. Oversee all areas of concern and act as liaison between contracting agencies and the ARU. Plan and carry out all logistic matters for projects and organize and coordinate all fieldwork, laboratory cataloguing and analyses, syntheses, report preparation, and collections storage. Serve in ultimate charge of all data interpretation, and take the major role in preparation of all reports. Work closely with, and report the activities of the ARU to, the Chair of the Department of Anthropology through the designated ARU faculty advisor.

A letter of application with current vita, three letters of reference and several examples of scholarly work, should be submitted to Dr. Philip J. Wilke, Chair, ARU Search Committee, Dept. of Anthropology, University of California, Riverside, CA 92521-0418 by 31 October 1989. Employment to begin as soon as possible. (The University of California is an affirmative action and equal opportunity employer. Minority and women candidates are strongly urged to apply.)

Position: Physical/Biological Anthropologist, Assistant Professor of Anthropology, with step dependent on qualifications and achievements. The position carried the potential of promotion to tenure, dependent only on the faculty member's level of performance as evaluated through established University of California promotion

procedures.

Description: Responsibilities will involve the research, teaching, and professional and public service normally associated with regular faculty in the U. of Calif. system.

Teaching responsibilities will include introductory courses in biological anthropology and upper division courses appropriate to the person's training and our programmatic needs. All of our faculty have regular opportunities to teach focussed courses and graduate seminars in their own areas of special interest.

Service responsibilities will include advising students, contribution in Departmental governance through participation on appropriate Departmental committees, and potential participation on administrative and Academic Senate Committees.

Qualifications: A completed Ph.D. (or, for an exceptional candidate, a Ph.D. demonstrably close to completion) in anthropology with emphasis on some part of biological anthropology. A proven record of scholarly accomplishment, with strong evidence of continuing development, is crucial; within that constraint we seek a person who articulates well with the department's current orientation. A demonstrated record of effective teaching will be an important additional consideration.

Starting Date: July 1, 1990.

To Apply: Please send a letter of application, current curriculum vitae with a list of publications and at least three letters of reference to Alan G. Fix, Recruitment Chair, Dept. of Anthropology, University of California, Riverside, California 92521-0418. (The University of California is an affirmative action and equal opportunity employer. Minority and women candidates are strongly urged to apply.) (This position description has been shortened. For more information please contact Dr. Fix at the above address.)

NEW STATE SITE FORMS AVAILABLE

Susan Collins, State Archaeologist

After nearly a decade of use, the official state site forms are undergoing revisions. This effort began with a discussion last summer at a Colorado Historical Society

CCPA NEWSLETTER

Published Quarterly by the Colorado Council of Professional Archaeologists. Editor: Linda Scott Cummings, PaleoResearch Laboratories, 1990 S. Garrison St., Suite 5, Lakewood, CO 80227.

sponsored public CRM roundtable meeting. At that time, historical archaeology was identified as a problem area. A second CRM roundtable meeting focused on historical archaeology and the Historical Archaeology Task Force Committee was established with the purpose of developing a new form for recording historical archaeology sites. This committee determined that all the existing state site forms should be revised.

After many meetings new draft site forms are available to be used voluntarily in a trial run this field season. After Labor Day, the committee will meet again to gather comments and make final revisions before officially replacing the old forms with the new. Until then, the Office of Archaeology and Historic Preservation (OAHP) will accept with data on either the old forms or the new draft forms.

The system for using the new draft forms is similar to the old system. A Colorado Inventory Form/Management Data Form must be complete for each site (old green sheet) and different attachments are added depending on the nature of the site and its components. The Historic Architectural Building/Structure Form is used to record historic architecture (old pink sheet). The Historic Archaeology Component Form is used to record historical archaeology (no comparable old form, but referred to as "mauve" in our meetings). The Prehistoric Archaeological Component Form is used to record prehistoric archaeology (old blue sheet). A draft Vandalism Record Form, developed by Al Kane, should be used to record site vandalism. The existing Rock Art Panel Supplement, Isolated Find Record, and Cultural Resource Reevaluation Form have not been altered.

In addition to the draft site forms, we have sentence outlines for instructions to complete the Inventory Form/Management Data Form, the Historic Architectural Building/Structure Form, and the Prehistoric Archaeological Component Form. We regret that we do not yet have an outline for instructions to complete the Historic Archaeology Component Form. Perhaps you can help us develop these instructions.

If you would like to participate in the field trial, and want to have some influence on the development of the new forms, please request a packet from Nan Glick at OAHP (303-866-3395).

DU OFFERS WEEKEND COURSES IN HISTORIC PRESERVATION/CRM

Two weekend courses in Historic Preservation and Cultural Resource Management will be offered this winter quarter through University College's Liberal Studies Division. University College is a graduate school for working adults at the University of Denver.

HISTORIC PRESERVATION AND THE HISTORIC DENVER EXPERIENCE is for both the specialist as well as the novice. It is for anyone interested in the preservation of historic buildings. Working on Lower Downtown Denver buildings and on projects for Historic Denver, Inc., participants will get "hands-on" experience in how the preservation process works. From National Register Evaluations Forms to preservation plans, students will learn how theory is applied to real projects.

The instructors are experts in historic preservation. They include Dr. Michael Schene, Regional Historian with the National Park Service and Jennifer Moulton, President of Historic Denver, Inc. The course will be held Friday Feb. 2, 6-9 pm, Saturday Feb. 3, 8:30am-5pm, and Sunday Feb. 4, 1-5 pm.

The course LAWS, REGULATIONS AND EVALUATING THE SIGNIFICANCE OF HISTORIC SITES is for both amateurs and professionals. Federal and State compliance officers will find it essential. A team of distinguished professionals brings their theoretical and practical expertise to the classroom to discuss several pertinent topics including: State & Federal laws and regulations, Section 106 of the National Historic Preservation Act (106 Compliance Procedure), and the criteria for determining significance for the National Register of Historic Places. The course goes beyond just describing laws and regulations, to focus on workable procedures for staying in compliance.

The team of distinguished instructors includes: Rodd Wheaton, National Park Service; Kaaren Patterson, Office of Archaeology and Historic Preservation, Colorado Historical Society; and Lee Keating, Advisory Council on Historic Preservation. The class will be held Friday March 9, 6-9 pm, Saturday March 10, 8:30am-5pm, and Sunday March 11, 1-4:30pm.

Both courses can be taken for credit towards a Certificate in Historic Preservation/CRM. However, the classes are open to all and can be taken on a one-time basis for non-credit. Costs are \$300 per course for 2 qtr. hrs. graduate credit and \$150 per course for non-credit.

FOR INFORMATION CALL - 871-3155.

ANNOUNCEMENT

Corrections to Sally Cole's paper in "The Ute Symposium" will be forthcoming in the next issue. They will be provided in a format that can be easily removed from the newsletter and folded to insert into the chapter in "The Ute Symposium".

AWARDS

The Colorado Highway Department received a 1989 Stephen H. Hart award for their excavation of the Tremont House historical archaeological site. This study helped the public understand the value of historic archaeology.

Paul D. Friedman received the 1989 LeRoy R. Hafen Award for his monograph "Valley of Lost Souls: A History of the Pinon Canyon Region of Southeastern Colorado".

Pauline Jurgens received a 1989 Stephen H. Hart award for stewardship of the Jurgens Archaeological Site located on her farm near Greeley.

Mr. and Mrs. Dall Sparks received a 1989 Stephen H. Hart award for their cooperation in the excavation of the Beacon Hill burial on their property in Pueblo.

Congratulations!

TREASURER'S REPORT - FISCAL YEAR 1988-1989

Fiscal year 1988-1989 ended March 31, 1989. Receipts and expenses are summarized as follows:

Receipts

Current year Dues	\$ 852.50
Past Year Dues	10.00
Meeting Registrations	355.00
Banquet Fees	420.00
Interest/Dividends	430.26
Contributions/Donations	86.58
Ward Weekly Fund =	86.00
Book Sales	93.22
TOTAL GROSS RECEIPTS	2247.56

Disbursements

Postage \$	60.42
Telephone	48.59
Printing	179.88
Misc. Supplies	11.50
Bank Charges/Checks	9.12
Newsletter Expenses	189.20
Misc. Photocopying	23.75
Special Publications	2700.67
Legal/Accounting Fees	8.00
Treasurer's Expenses	16.00
Annual Meeting Expenses	803.58
Executive Committee Expenses	195.36
Special Functions	50.00

TOTAL DISBURSEMENTS 4306.07

Net Disbursements over Receipts: \$2058.51

The final balance sheet for FY '88-'89 is as follows:

ASSETS

Cash in Banks	\$5588.68
Total Cash Accounts	5588.68
Total Fixed Accounts	0.00
Accounts Receivable	0.00

TOTAL ASSETS 5588.68

LIABILITIES/FUND BALANCE

Accounts Payable	0.00
Fund Balance	7647.19
Current Receipts -	2058.51

TOTAL LIABILITIES/FUND BALANCE \$5588.68

Total paid memberships for calendar year 1988 were 87, compared with 77 in 1987, a 13% increase. Registered persons at the annual meeting in Denver totaled 68, down 19% from the previous year when 84 registered for the Grand Junction meetings (slightly fewer actually attended). In addition, 56 people took part in the meeting dinner. Receipts were down slightly from the previous fiscal year, mainly due to the lower meeting attendance. Meanwhile, disbursements were up a substantial 260%, but this is due to the production costs of our first publication--the Ute Symposium papers--and payment of a large bill from the 1988 annual meeting, which was not received until after the end of FY '87-'88. Thus, actual receipts from this year's meeting did exceed our expenses for the Denver event by about \$175. The production costs for the Ute Symposium book work out to a very reasonable \$5.40 per copy and, were it not for this ca. \$2700 publication expense, our receipts for FY '88-'89 would have exceeded disbursements by roughly \$642.

An application to exempt CCPA from payment of sales tax in Colorado was rejected due to more stringent requirements put on non-profit organizations. Also, we have switched our checking account to a non-interest bearing one since such interest is considered "profit", and we will incur an income tax assessment on an as-yet unspecified number of years during which we earned this interest. We have hired a tax accountant, Larry Galvin, to advise us in this and other issues regarding our non-profit status. Finally, direct sales of the Ute Symposium book necessitate that CCPA collect state and local sales tax, as appropriate, and we have applied for sales tax licenses to both the state and

Denver city governments to obtain such licenses. Thus far, complimentary copies of the book have been mailed to all authors and CCPA members with paid 1989 dues, and free copies have been mailed to various libraries and CAS chapters across the state. This fact should remind all of you who have not yet paid your 1989 dues to please do so as soon as possible so that you, too, may receive your copy of the book free of charge.

Kevin Black
CCPA Treasurer

MINUTES OF THE ANNUAL MEETING

MARCH 24, 1989

GRANT-HUMPHREYS MANSION, DENVER

The meeting was called to order at 9:35 am by President Alan D. Reed, who declared a quorum. Roberts Rules of Order were proclaimed to be the rules for the day, and Marcia Tate was appointed parliamentarian.

Jim Grady moved that the minutes of the 1988 Annual Meeting be approved as published in the CCPA Newsletter. The motion was seconded and approved by acclamation.

President Reed gave the President's report, in which he gave thanks to the Colorado Historical Society for hosting the meeting. Executive Committee members were thanked for their efforts. A summary of the accomplishments of the Executive Committee over the past year was given. These consisted of (1) monitoring the U.S. Army Corps of Engineers Two Forks Final Environmental Impact Statement, (2) holding a special election to fill the President-elect and Secretary positions, (3) lobbying to protest Lucasfilm, Ltd.'s attempt to film an Indiana Jones segment in Long House at Mesa Verde, and (4) publication of the Ute Symposium papers as CCPA Occasional Papers No. 1.

An interim Treasurer's report was presented by Treasurer Kevin Black. Final figures will not be available until the end of CCPA's fiscal year on March 31. During calendar year 1988, CCPA was reported to have 87 members, including 4 Fellows, 4 Associates, and 79 Voting members. Present receipts for the current fiscal year total \$1,780.36 and disbursements total \$3,569.57. The largest expenditure was for production of the Ute Symposium publication, which costs \$2,700.67. Contributions to the Ward Weekly Fund this fiscal year are \$47.50, and interest on the checking account totaled \$430.86. The current checking account balance is

\$5,643.88. CCPA recently hired the services of tax accountant Larry Galvin to investigate our non-profit status. Mr. Galvin's research indicates CCPA is largely in compliance with the provisions of tax-exempt corporations, with the exception that CCPA is not allowed to maintain an interest-bearing bank account. That income is considered to be "unrelated business income" and is, therefore, subject to back taxes for the past three years. CCPA's tax liability in this regard is estimated to be \$150 to \$180. Once CCPA funds are switched into a non-interest bearing account, the organization will be in full compliance with the IRS regulations, as far as can be determined at this point.

Linda Scott Cummings gave the Newsletter Editor's report, thanking contributors to the newsletter. Articles may be submitted on diskette, providing that a hard copy is also submitted.

Annual Meeting Organizer, Susan Collins, welcomed people to the meeting. The ground rules for use of the Grant-Humphreys Mansion were presented, as was an overview of the agenda.

Chris Zier gave Jenny Anderson's Membership Committee report. The Membership Committee, comprised of Jane Anderson, Chris Zier, and Steve Kalasz, considered membership applications four times during the 1988-1989 year. Two previous members were reinstated, and eight voting members and four associate members were admitted. It was suggested that a discussion be held regarding amending the by-laws to omit specific geographic area(s) of expertise for the required 12 months full-time professional experience. The present Membership Committee has agreed to serve another year.

Ethics Committee Chair Chris Zier reported that there had been no ethics action over the previous year.

Marcia Tate gave the Nominations Committee report. She clarified that, according to CCPA By-Laws, the Newsletter Editor is not elected, but is appointed by the President. Fifty-four ballots were received, and the following officers were elected for the 1989-1990 term: President-elect, Chris Zier; Secretary, Deb Angulski; Treasurer, Kevin Black; Directors, Adrienne Anderson and Paul Friedman. Marcia Tate recommends that members not encumber the Newsletter Editor with extra duties and that the position of Treasurer be made a two-year term.

President Reed informed the membership that Victoria Atkins has reported little activity in the Ward Weekly Scholarship Fund.

Bob Nykamp gave a brief Two Forks Ad Hoc Committee report.

Brian O'Neil spoke for the Public Education Committee, stating that nothing further has been done because he has received only 10 responses from CCPA members and, until he has a speaker's list, he does not wish to advertise the service.

Susan Collins gave an update on a museum for the Animas-La Plata Project artifacts. Fort Lewis College's Center for Southwest Studies will be the repository for early Anasazi and Durango history materials. A community committee in Durango is still working on the project.

The following agency reports were presented: State Archaeologist, by Susan Collins; Bureau of Land Management, by Ric Athearn; National Park Service, by Adrienne Anderson; Forest Service, by Steve Sigstad; Colorado Highway Department, by Deb Angulski; and the Mountain States Archaeological Alliance, by its representative from Colorado, Bill Tate.

There was no old business.

Under new business, it was announced that copies of CCPA's code of ethics and by-laws are available at the registration desk.

Janet Weeth requests feedback on ceramics from a Paleo-Indian and Archaic site at 11,800 feet elevation. The ceramics, which are tempered with caliche or limestone, resemble "Swiss cheese" and are similar to ceramics from eastern Kansas.

Sarah Nelson announced that Jane Stone will speak at the University of Denver at 3 pm March 31, 1989 in Boeticher West.

Steve Baker raised the question of the Packer excavations in Hinsdale County. He has written a letter of protest stating his concerns regarding excavation of an historic cemetery. A lengthy discussion ensued. A motion that CCPA pursue the matter further was approved by acclamation. An ad hoc committee that will report to the Executive Committee is to be appointed by the President. The attorney for the project will present his perspective on the excavations during the Friday afternoon session.

Bob Nykamp moved that the recommendations of the membership committee be accepted. Jim Grady seconded the motion. Alan Reed pointed out that proposed by-laws amendments must be published in the newsletter. Polly Hammer amended the motion to read that a total of 12 months experience be required for membership, rather than 12 months following award

of a degree. Adrienne Anderson amended the motion to read that a By-Laws committee be formed to take care of revisions. Following discussion, the amended motion was passed by acclamation.

Adrienne Anderson moved that the new secretary should write to the Colorado Historical Society to thank them for allowing CCPA to use the Grant-Humphreys Mansion free of charge. The motion was approved by acclamation.

President Reed announced the transfer of power to the new officers, and Jim Grady made a promise to do as good a job as Alan Reed did.

The business meeting was adjourned at 11:50 am.

Respectively submitted,
Susan M. Chandler,
Secretary

CHANGES PROPOSED IN CCPA BYLAWS AND CODE OF ETHICS

Colorado Council of Professional Archaeologists Bylaws and Code of Ethics with proposed changes to be voted on during the upcoming election are at the end of this Newsletter. Each change is italicized immediately following the original wording in the documents. Where changes are not self explanatory, brief explanations have been included. If members have questions about any of the proposed changes, please contact Bylaws Revision Committee members Adrienne Anderson, Polly Hammer, or Chris Zier.

CAS MEMOIR

Colorado Archaeological Society Memoir #4 is AVAILABLE!! \$15.00 + \$2.00 postage and handling. Title: Temporal Assessment of Diagnostic Materials from the Pinon Canyon Maneuver Site. By Christopher Lintz and Jane Anderson, editors, 1989. Order from: Don Tucker, Executive Secretary, CAS, 920 Balsam, Cortez, CO 81321. Also available: Rock Art of the Western Canyons, CAS Memoir #3, \$10.95 + \$1.30 postage and handling.



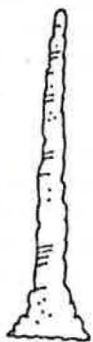


NEWSLETTER DEADLINE

The next Newsletter will need to be distributed as quickly as possible. Therefore, anyone having news to submit should get it to me within 1 week of receiving this Newsletter. We must distribute a ballot and distribute information concerning the annual meeting. Since that information is not yet available, it will form the basis for the next Newsletter, along with a few pieces of general interest news already in my possession.

LESSON #15

KNOW YOUR SHIT

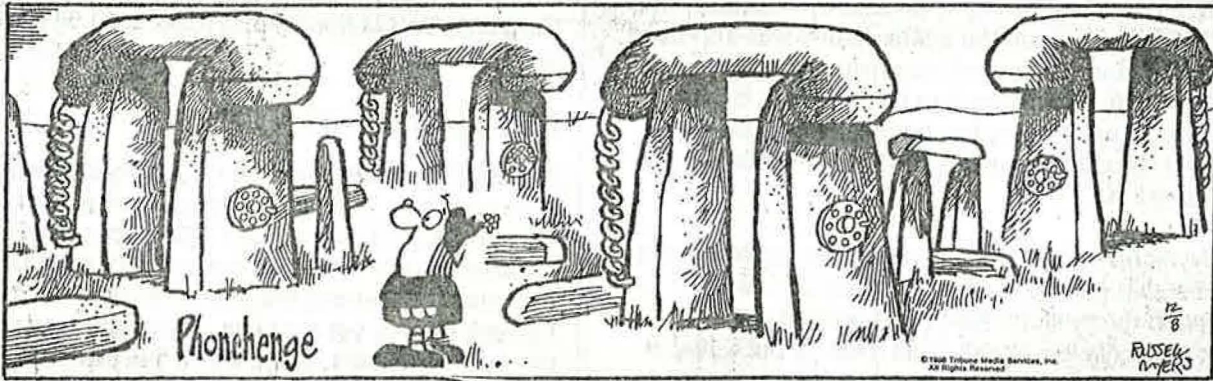
IN SHITTY TIMES LIKE THESE, YOU'LL NEVER MAKE IT AS A PROFESSIONAL **ARCHAEOLOGIST** UNLESS YOU **KNOW YOUR SHIT.**

		
COYOTE SHIT	DEER SHIT	
		
BEAR SHIT	SQUIRREL SHIT	
		GIRAFFE SHIT



"I UNDERSTAND, DOCTOR, THAT THE SCIENCE ACADEMY REJECTED YOUR THEORY THAT STONEHENGE WAS A GIGANTIC GAME OF DOMINOES."

BROOM-HILDA



CAS CHILI COOK-OFF

MARK YOUR CALENDARS NOW FOR THE FIRST, POSSIBLY ANNUAL, DENVER CHAPTER, COLORADO ARCHAEOLOGICAL SOCIETY CHILI COOK-OFF.

WHO: MEMBERS OF CAS OR CCPA

WHEN: 6:30 -- 9:30 PM, FEBRUARY 9, 1989

WHERE: PAUL BECK RECREATION CENTER, AURORA
JUST NORTH OF 6TH AVENUE ON TELLURIDE ST., ACROSS
FROM BUCKLEY ANG BASE. (SEE MAP)

DRESS: BLUE JEANS

PRIZES WILL BE GIVEN FOR THE BEST CHILI, THE HOTTEST CHILI, AND MOST APPROPRIATELY NAMED CHILI.

HOW DOES YOUR CHILI STACK UP?

Each non-contestant gets to vote for the best chili, however we do have a special guest judge to make the final determination, and to award the prizes.

Cooks should bring their chili and a serving spoon. If you have an electric hot plate, bring it along. There is a standard four burner stove available, but we are expecting a dozen or so contestants, so plan accordingly. Each chili must have a name.

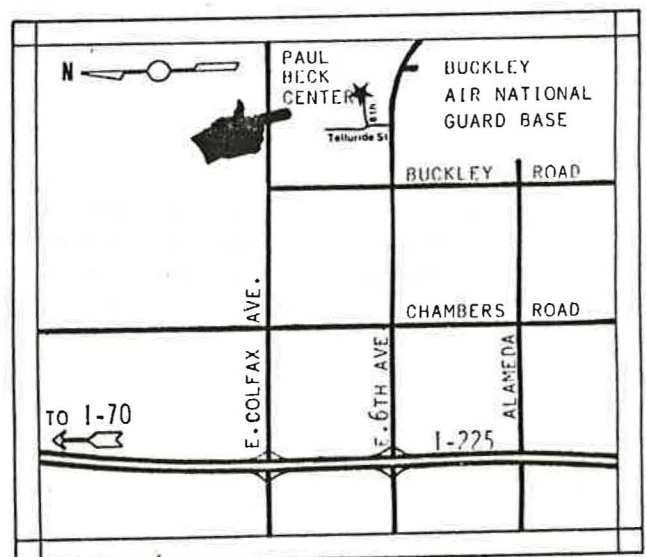
To help offset the cost of the facility, a charge of \$3.00 per person (\$2.00 kids under 12) will be collected at the door from those planning to eat chili. This charge is waved for those bringing chili. One exemption per chili entry please.

Free beer and soft drinks will be available.

**EVERYONE IS WELCOME
PLAN TO ATTEND**

THIS IS HOT STUFF SO, KEEP IT IN MIND.

To help us keep track of this event, please notify Bill Tate, 364-0059 if you are planning to bring a pot of chili. Direct any questions to Bill Tate as well.



SPEAKERS BUREAU FORM

ARCHAEOLOGY PRESERVATION WEEK

MARCH 11-18, 1990

We hope to schedule speakers for libraries, schools and community groups during Archaeology Week. Your participation in presenting a lecture, hands-on event, or some other type of program would be appreciated. If you are unable to participate, feel free to pass along copies of this form to others. Please submit this information by **JANUARY 30, 1990**. Take a few moments to fill out the information below and mail to:

Kevin Black
Colorado Historical Society
Colorado History Museum
1300 Broadway
Denver, CO 80203-2137

SPEAKER NAME: _____

COMPLETE ADDRESS: _____

TELEPHONE NUMBER: _____

REPRESENTING: _____

(Agency, organization, etc.)

**WHAT TOPIC(S) WOULD YOU
PREFER TO SPEAK ABOUT:** _____

**WHAT DAYS OF THE WEEK AND
TIMES ARE YOU AVAILABLE:** _____

**HOW FAR ARE YOU WILLING
TO TRAVEL?** _____

Archaeology Preservation Week is co-sponsored by the State Historic Preservation Office, the Colorado Archaeological Society, the Bureau of Land Management, the U.S. Forest Service, and the National Park Service.

COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS

MEMBERSHIP APPLICATION FORM

NAME: _____ DATE: _____

ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

TYPE OF MEMBERSHIP REQUESTED: _____

I certify that my vita is true and correct and that I have read and agree to adhere to the provisions of the Code of Ethics of the Colorado Council of Professional Archaeologists as written in the By-laws.

Signature: _____

To complete your application, submit the above form and a current vita or SF-171. You will also need to be sponsored by one current Voting member for Associate Membership or by three current Voting members for Voting Membership. These recommendations may be in the form of letters or signatures on the attached or a similar sheet. It is essential that those recommending you have paid their dues for the current year. Annual dues, to be paid after notification of acceptance are \$10.00 for Voting Members and \$7.50 for Associate Members.

For the 1989 fiscal year (March 1989-March 1990), membership applications should be mailed to:

Jane L. Anderson
Pioneer Archaeological Consultants, Inc.
4516 W. South County Line Road
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I/We, current members of the CCPA, recommend _____
for Associate/Voting Membership in the Colorado Council of
Professional Archaeologists.

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____

Print Name: _____

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SECRETARY: Deb Angulski
TREASURER: Kevin Black
NEWSLETTER EDITOR: Linda
Scott Cummings
BOARD OF DIRECTORS:
Polly Hammer
Margaret VanNess
Adrienne Anderson
Paul Friedman

The year after your name indi-
cates dues paid up through that
year. You must have paid dues
through 1989 to vote in the up-
coming election.

Please send dues to Kevin
Black and membership applica-
tions to Jane L. Anderson.

BYLAWS

Colorado Council of Professional Archaeologists

(Adopted 28 October 1978)

(Amended 6 March 1981)

(Amended 9 March 1990)

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Article I - NAME

The name of the organization shall be the Colorado Council of Professional Archaeologists (C.C.P.A.), hereinafter referred to as the Council.

Article II - PURPOSE

The Council is a non-profit voluntary association that exists for the purpose of maintaining and promoting the goals of professional archaeology in the State of Colorado.

These goals shall include but not be limited to:

- a. establishing and promoting high standards of archaeological research, reporting, and management.
- b. establishing and promoting a mechanism to represent professional archaeological interests in political and public forums.
- c. establishing and promoting a mechanism for communication within the archaeological community.
- d. promoting public education and interest in the fields of archaeology and cultural resources management.

- e. providing Council input to the Office of the State Archaeologist of Colorado.
- f. concern with the archaeology of Colorado.
- f. *demonstrating concern for the archaeology of Colorado.*

Article III - MEMBERSHIP

Section 1. Voting Members

a. Qualifications

- i. Minimum of a BA or BS degree in anthropology or related discipline, and
- ii. Minimum of 12 months full-time professional archaeological experience in the Great Basin, Plains, Southwest or High Altitude areas following award of the degree, and
- ii. *Minimum of 12 months full-time professional archaeological experience, (It was voted at the 1989 annual meeting to propose deletion of the requirement of regional experience from the Bylaws. The belief is that CCPA is not a permitting organization that would require regional experience; any professional archaeologist who adheres to the goals of the organization and the Code-of-Ethics has a right to be a member).*
- iii. Written agreement to adhere to the Code of Ethics.

b. Entry Procedure

- i. Nominated/sponsored by any combination of three active Voting Members or Charter Members or Fellows, and
- ii. Accepted by a 2/3 vote of the Membership Committee after a review of credentials,
- iii. Exceptional cases may be referred to the Council as a whole by the Membership Committee.

c. Rights

- c. *Rights/Responsibilities* (The addition of Responsibilities more correctly describes this section)
 - i. Adherence to the Code of Ethics
 - ii. Regular participation in the activities of the Council.
 - iii. Full voting rights in all Council business.

- iv. Eligibility to serve as Council or member of any Council committee.
- v. Receipt of all Council publications.

Section 2. Associate Members

a. Qualifications

- i. Demonstrated professional interest in Colorado archaeology, and
- ii. Adherence to the Code of Ethics since its adoption (28 October 1978), and
- ii. *Written agreement to adhere to the Code of Ethics, and* (This change makes section 2. a. ii. for Associate Members consistent with that for Voting Members, above).
- iii. BA in, or active participation in a BA degree program in, anthropology or a related discipline.

b. Entry Procedures

- i. Sponsored by one Voting Member or Charter Member or Fellow, and
- ii. Acceptance by majority vote of the Membership Committee after a review of credentials,
- iii. Exceptional cases may be referred to the Executive Committee by the Membership Committee.

c. Rights

c. *Rights/Responsibilities*

- i. Adherence to the Code of Ethics.
- ii. All rights of Voting Members except voting on Council business, and membership on standing committees, and serving as a Council officer.
- iii. May serve as a member of any ad hoc committee, excepting ethics review committees, provided that Associate Members do not constitute more than 1/3 of the committee membership.
- iv. Receipt of all Council publications.
- v. Placement on Membership listing.

Section 3. Charter Members

- a. Qualifications: Same as those of Voting Members or Associate Members, as appropriate.
- b. Entry Procedure: Present and voting in the Charter Meetings (10 March and 28 October 1978), with signed vita and annual dues submitted by 1 June 1981.
- c. Rights: Same as those of a Voting Member or Associate Member, as appropriate.
- c. *Rights/Responsibilities: Same as those of a Voting Member or Associate Member, as appropriate.*

Section 4. Fellows

- a. Qualifications
 - i. Recognized as a senior scholar in archaeology or related discipline, and
 - ii. Substantial contribution to Colorado archaeology through both research and service.
- b. Entry Procedures
 - i. Sponsored by any combination of 10 Voting Members, Charter Members, or Fellows, or
 - ii. Nominated by a unanimous vote of the membership committee, and
 - iii. Accepted by a majority of the Voting and Charter Members and Fellows.
- c. Privileges and Responsibilities
 - i. The same as those of a Voting or Charter Member.
 - ii. May attend any Council committee at his/her discretion.
 - ii. *May attend any Council meeting at his/her discretion. (This would enable Fellows to participate in any CCPA regular, executive, committee, or other meeting).*

Section 5. Subscribers

- a. Qualifications: Payment of annual dues at the same level as Associate Members.
- b. Rights
 - i. Receipt of Newsletter.

- ii. Attendance at annual and midyear meetings.
- iii. Subscribers do not have voting status; they may not serve on committees nor hold office.

Section 6. Resignation: Any member may terminate his membership at any time by dated, written notification to the Treasurer. All rights, privileges, and responsibilities of the resigned member shall cease on the date of notification. An announcement of the resignation will appear in the following Newsletter. A member who resigns is not entitled to a dues refund.

Section 7. Lapsed Membership: A member whose standing has lapsed due to nonpayment may be reinstated upon receipt of current year's dues and approval by the Membership Committee of a written request for reinstatement.

Section 7. Lapsed Membership: A member whose standing has lapsed due to nonpayment of dues may be reinstated upon receipt of current year's dues. Dues paid within any calendar year are for that calendar year, unless specified in writing at the time of payment. (These changes clarify and facilitate reinstatement).

Article IV - CENSURE, MEMBERSHIP SUSPENSION, AND EXPULSION

Section 1. Cause for action: any breach of the Code of Ethics.

Section 2. Parties to the actions.

- a. The actions may be taken by or against any member of the Council at the discretion of the President, or the President-elect if the President is named in the proceeding, and the Review Committee.
- b. Students in training are exempted from action, but the Principal Investigators, Project Directors, or other supervisory personnel may be held responsible for the actionable behavior of their subordinates or trainees.
- c. Only members may lodge complaints, and only against other members.

Section 3. Types of actions.

- a. Censure
 - i. Generally to be applied to first offenses, petty offenses, inadvertent breaches, or other minor cases.
 - ii. Notice of censure actions will appear in the Newsletter following any appeal.

- iii. Written notice of censure will be given to the
 - censured,
 - censured's employer and nonmember associates, and
 - complainant.
- iv. Censure may be appealed by procedure outlined in Section 5, below.

b. Membership Suspension

- i. Generally applied in cases of repeated minor offenses or first major offense and where all external factors could reasonably be under the control of the accused.
 - Membership responsibilities to the Code of Ethics shall remain in effect during periods of suspension.
- ii. Shall consist of suspension of membership for no less than 60 days nor no more than 1 year. Newsletter subscription to be retained by the suspended member.
- iii. Notice of membership suspensions shall be published in the Newsletter following any appeal.
- iv. Written notice of suspension shall be sent to the
 - member,
 - member's employer and nonmember associates, and
 - complainant.
- v. May be appealed by the procedure outlined in Section 5, below.
- vi. Professional conduct of the probationer shall be reviewed by the Ethics Coordinator. At the end of the Probationary period, the Ethics Coordinator shall report to the Executive Committee.

c. Expulsion

- i. Generally to be applied in cases of repeated serious offense where all factors could be expected to be under the control of the accused or in cases of premeditated violation of the Code of Ethics.
- ii. Shall consist of permanent revocation of all memberships rights and privileges.

- iii. Notice of membership expulsions shall be published in the Newsletter upon completion of appeal.
- iv. Written notice of expulsion shall be sent to
 - the expelled member,
 - the former member's employer and nonmember associates,
 - the complainant.
- v. All membership expulsions will be automatically appealed by means of the procedures outlined in Section 5, below.

Section 4. Procedures

a. Lodging of Complaints

- i. All complaints shall be made in writing, in letter form to the President, and signed by the complainant.
- ii. All complaints shall include adequate documentation or confirmatory evidence such as, but not exclusively limited to, the following:
 - detailed description of the offense,
 - dates,
 - places,
 - witnesses,
 - maps, drawings, photos, or other graphic documents.
- iii. Accusations lacking adequate documentation will not be acted upon.
 - Adequacy of documentation will be initially determined by the President.
 - Adequacy of documentation will also be judged by the Review Committee in the event that the President covers such a committee.
- iv. All accusations of a breach of the Code of Ethics should be filed with the President.

b. Formation of Review Committees

- i. The President shall appoint an Ethics Coordinator who shall chair all ethics review committees, but shall not vote on these

committees. The Executive Committee shall consult with the Ethics Coordinator when offering informal opinions on ethical matters. In the absence of a formal complaint, the Ethics Coordinator may bring ethical issues to the attention of the Executive Committee.

- ii. A separate, ad hoc Review Committee shall be established for each complaint.
- iii. Membership of the Review Committee
 - Five members, excluding the Coordinator, drawn from the membership of the Council.
 - The President shall draw by lot the names of five Voting members to serve on the Committee, in addition to the Ethics Coordinator. Members excluded from the Committee under provisions of Section 6 of this Article shall not be included in the drawings.
 - The Ethics Coordinator shall serve as Chair of the Committee.
 - No other members of the Executive Committee shall serve on the Review Committee.
- iv. No member may refuse membership or service on a Review Committee except in demonstrated cases of conflict of interest or severe hardship.
- v. Each party to an investigation shall be permitted to challenge without explanation two selections for the five-member Committee.

c. Schedule

- i. Within 30 days of receipt of a complaint, the President shall determine whether or not documentation is adequate to proceed. If so, the Review Committee shall be selected within 30 days following the President's decision to proceed. The accused shall be notified by Certified mail on the date that the President determines documentation to be adequate.
- ii. The first meeting of the Review Committee shall take place no later than 60 days following the President's acceptance of the complaint.
- iii. A decision concerning the action to be taken with regard to a complaint shall be made by the Review Committee within 60 days of the first Review Committee meeting.
- vi. Requests for appeals of Review Committee actions must be made to the Ethics Coordinator within 30 days of notification of the action.

- v. Appeals will be heard at the next regularly scheduled meeting of the Council following notification of the action.
- d. Responsibilities
- i. The Ethics Coordinator shall preside at all Review Committee meetings.
 - ii. The complainant and the accused must both be present at the initial and final Review Committee meetings. Attendance at other Review Committee meetings is at the discretion of the Committee.
 - iii. The complainant must provide all documentation of the complaint as requested by the Review Committee.
 - iv. Copies of all documentation shall be provided to the accused by the Review Committee.
 - v. The Council shall bear all costs for reproduction and dissemination of all documents.
 - vi. Only the Review Committee shall make notification of the results of its deliberations. There shall be no circulation of the results of Review Committee proceedings prior to the results of the appeal process in suspension and expulsion cases.
- e. Actions: Case decisions shall be made by four out of five votes in the Ethics Review Committee. The Ethics Coordinator and President shall not vote.

Section 5. Appeals

- a. Appeal of Review Committee actions may be requested by either party to a complaint.
- b. Appeals shall be heard in the Committee of the Whole at either a regular annual meeting or at a special meeting of the Council, at the discretion of the appellant.
- c. Appeals of membership expulsions shall be initiated automatically unless the accused requests that no appeal be made in the case.
- d. Confirmation of Review Committee actions in the appeal requires a 2/3 majority vote of the Voting Members present and attending the appeal hearing.
- e. The vote shall be by secret ballot.

Section 6. Conflict of Interest: No Council member shall sit on a Review Committee if any of the following conditions are met:

Section 6. *Conflict of Interest: No Council member shall sit on a Review Committee if any of the following conditions are met. Any unusual or special circumstances believed to exist may be referred to the Board for resolution:*

--Employer, employee, or supervisor of either party to a complaint.

--Member, employee, or associate of the same Federal or State agency, or educational institution, as either party.

--Relative of either party.

--Employee or associate of the same corporation, or subsidiary of a corporation, employing either party.

--Past or present advisor-student relationship with either party.

--*Current advisor-student relationship with either party.* (Because of the age of the organization and limited number of members, it is believed that it appropriate to eliminate the phrase past advisor-student relationship).

--Council membership sponsor of either party.

--*Council membership sponsor of either party.* (This condition is to be eliminated; many members are unable to recall everybody they have sponsored through the years, and it is believed that this no longer is appropriate).

Section 7. Voluntary Review: Any member may request a review of his/her performance in specific cases by means of the procedures outlined above with the proviso that adequate documentation be provided by the requestor.

Section 8. Legal Counsel

a. These are deemed to be professional archaeological procedures, and legal counsel may not be used as a representative at Review Committee meetings or appeal hearings.

b. All complaints and responses must be made in person by the parties to the matter.

Section 9. Actions against Officers: An action successfully upheld against any officer, member of the Executive Committee, or any standing committee member is cause for removal from that position.

Section 10. Ethical Opinion: Upon receipt of a formal, written request for an ethical opinion, the Executive Committee in consultation with the Ethics Coordinator can provide an informal opinion on the ethical matter, if the Executive Committee deems it appropriate.

Article V - MEETINGS

- Section 1. The Council shall meet annually in a regular session in February or March, and on other occasions as the membership shall deem necessary. Ten members may request that the President call a special meeting. Notice must be placed in the mail at least 3 weeks prior to all meetings, regular or special.
- Section 2. Passage of a motion at an annual meeting will require 3/5 (60 percent) sustainment of the voting Members present, whereas business conducted at a special meeting must be sustained by a 3/5 (60 percent) affirmation by those who respond to a mail ballot.
- Section 3. Attendance at meetings is encouraged but is not required to sustain membership.

Article VI - FINANCES

- Section 1. Dues shall be paid to the organization at the rate(s) established for membership affiliation.
- Section 2. Finances shall be administered by the Treasurer. Records will be available for inspection by the Membership at all times and shall be reviewed by a Financial Review Committee appointed by the President for the preceding fiscal year prior to the annual Meeting.
- Section 2. Finances shall be administered by the Treasurer. Records will be available for inspection by the Membership at all times.*
- a. After the books are closed for each fiscal year, there will be a review by a financial review committee appointed by the President. Board members shall be excluded from this committee.*
- b. If this financial review committee deems necessary, it can require that the Board have an outside audit conducted by a professional Certified Public Accountant. (Procedures changed in this section insure that requirements of CCPA's non-profit status are met, fiscal accountability of the organization is monitored, and that there is minimum cost to the organization).*
- Section 3. Dues shall be used for the purpose of financing the business of the organization, including but not limited to such things as fees for secretarial services, expenses of officers incurred in the normal course of Council business.
- Section 4. Single expenditures in excess of 200 dollars require the prior concurrence of the President; single expenditures in excess of 500 dollars require the prior concurrence of the Executive Committee and shall be within the constraints of available funds.

Article VII - OPERATION

Section 1. The place of business for the organization will be the place of business or location of the Secretary.

Section 1. The place of business for the organization will be the street address of the Registered Agent. (This change takes care of the problem with continually having to change addresses with the IRS. One person, probably the Treasurer who files our tax materials, can serve as the Registered Agent. This has nothing to do with our "official" address, which is P.O. Box 36217, Lakewood, Colorado 80226. This is a post office box that we used to share with the Colorado Archaeological society, which is frequently checked by CCPA Board members living nearby. This address is on the CCPA letterhead stationery).

Section 2. The most recent edition of Robert's Rules of Order shall govern the procedures at each meeting.

Article VIII - OFFICERS

Section 1. The Council shall have four officers: President, Vice-President, Secretary, and Treasurer.

- a. **President.** The President shall serve as the Council's representative in all its official affairs and transactions. The President will preside over the meetings. The President may appoint committees as necessary with the assent of the Executive Committee.
- b. **Vice-President.** The Vice-President shall act with the powers of the President in the event that the President is unwilling or unable to perform appointed duties. The Vice-President is the President-Elect. *The Vice-President will act as Parliamentarian and shall carry the most recent edition of Robert's Rules of Order to all Council and Executive Committee meetings. The Parliamentarian shall resolve all procedural disputes.* (The italicized section is to be added--refer to Section 5, below).
- c. **Secretary.** The Secretary shall announce all meetings to the membership of the Council and shall maintain minutes of all meetings. The Secretary shall provide, at the time of notification of the Annual Meeting, the membership with a written ballot for the purpose of electing officers and Executive Committee Members. *The Secretary shall be responsible for maintaining the official files of the organization* (The italicized section is to be added).
- d. **Treasurer.** The Treasurer shall keep membership rolls of the Council, shall maintain records of financial transactions in accordance with standard bookkeeping practices, and is authorized to disburse funds according to VI.

- Section 2. The Council shall appoint or retain a legal Counsel, as needed.
- Section 3. The Council shall appoint a Newsletter Editor who shall solicit and edit material for the Newsletter of the Council and, when authorized, develop other official publications. *The Newsletter Editor shall be a non-voting member of the Executive Committee.* (The italicized section is to be added; this has been the informal procedure for many years).
- Section 4. There shall be an Executive Committee composed of all officers, Newsletter Editor, plus four Voting Members of the Council to be elected to the Executive Committee by the membership. The Executive Committee shall be responsible for the day-to-day operation of the Council and shall adopt procedures as necessary for that operation. The President shall become an ex-officio, nonvoting member of the Executive Committee for the year following his/her presidency. *The Newsletter Editor shall also be a non-voting member of the Executive Committee.* (The italicized section is to be added).
- Section 5. The President shall appoint a Parliamentarian. An expert in parliamentary procedure, the Parliamentarian shall carry Robert's Rules of Order most recent edition to all Council and Executive Committee meetings. The Parliamentarian shall resolve all procedural disputes.
- Section 5. This entire section is to be deleted. The Parliamentarian requirements are subsumed under Section 1. b., Vice-President, above.*

Article IX - ELECTION OF OFFICERS

- Section 1. All officers shall hold office for 1 year, may not hold office for more than two consecutive terms, and after serving two consecutive 1-year terms, must not stand for election for the same office again for 1 year.
- Section 1. All officers, with the exception of the Treasurer, shall hold office for 1 year, may not hold office for more than two consecutive terms, and after serving two consecutive terms, must not stand for election for the same office again for 1 term.*
- Section 2. The Treasurer shall hold office for 2 years, may not hold office for more than two consecutive terms, and after serving two consecutive terms, must not stand for election for the same office again for one term. (It was voted at the last annual meeting to propose this Bylaw change, which sets the term of office for the Treasurer to be two years instead of one year. The above changes in Section 1 and the addition of a new section [2] propose this change. All subsequent sections under Article IX are renumbered).*

- Section 3. At the 1979 Annual Meeting two Executive Committee positions shall be filled for 2-year terms, while two positions shall be filled for 1-year terms. Thereafter, two members will be elected each year for 2-year terms.
- Section 4. The officers of the Council and the other members of the Executive Committee will be elected by a mail ballot of the membership, requiring a simple majority of the votes cast. Results must be announced at the Annual Meeting. The President shall appoint a Nomination Committee of at least 3 members, no less than 60 days prior to the date of the Annual Meeting.
- Section 5. Candidates must be members in good standing, with dues paid prior to nomination. They shall sign an affidavit indicating willingness to serve if elected.
- Section 5. Candidates must be active members. (If a potential candidate has not paid dues, he/she is not a member. The requirement of signing an affidavit indicating willingness to serve has not been done for a number of years).*

Article X - PUBLICATIONS

The Council shall publish a Newsletter. The President shall appoint a Newsletter Editor and an Editorial Board consisting of three members in addition to the Newsletter Editor. The Council may from time to time authorize the publication of other single or serial items. The President may receive and distribute 10 discretionary copies of all publications.

The last sentence, The President may receive and distribute 10 discretionary copies of all publications, is to be deleted. It is the belief that it is the Executive Committee's responsibility to determine appropriate distribution of discretionary copies.

Article XI - AMENDMENTS

These Bylaws may be amended only at a regular meeting by a 3/5 (60 percent) sustainment of the voting membership present. Proposed amendments to the Bylaws must be submitted in writing to the Secretary and circulated within the membership prior to the call for a regular meeting.

Article XII - ADOPTION

These Bylaws shall become effective upon ratification by a 2/3 sustainment of those present at the Charter Meeting on 28 October 1978.

Article XIII - DISPOSAL OF ASSETS

In the event of dissolution, the Executive Committee shall dispose of all its assets to an educational or scientific institution that is exempt from taxation under the then current code of the Internal Revenue Service.

Article XIV - VACANCIES

Vacancies of offices will be filled at the discretion of the Executive Committee until the next regular election.

CODE OF ETHICS

Colorado Council of Professional Archaeologists

(Adopted 28 October 1978)
(Amended 9 March 1990)

Archaeology is a profession, and the privilege of professional practice requires professional morality and professional responsibility, as well as professional competence, on the part of each practitioner.

I. The Archaeologist's Responsibility to the Public

1. An archaeologist shall:

- (a) Recognize a commitment to represent archaeology and its research results to the public in a responsible manner;
- (b) Actively support conservation of the archaeological resources base;
- (c) Be sensitive to, and respect the legitimate concerns of, groups whose culture histories are the subjects of archaeological investigations;
- (d) Avoid and discourage exaggerated, misleading, or unwarranted statements about archaeological matters that might induce others to engage in unethical or illegal activity;
- (e) Support and comply with the terms of the UNESCO Convention on the means of prohibiting and preventing the illicit import, export, and transfer of ownership of cultural property, as adopted by the General Conference, 14 November 1970, Paris.

2. An archaeologist shall not:

- (a) Engage in any illegal or other conduct violating this code which involves archaeological matters or knowingly permit the use of his/her name in support of any illegal or unethical activity involving archaeological matters;
- (b) Give a professional opinion, make a public report, or give legal testimony involving archaeological matters without being as thoroughly informed as might reasonably be expected.
- (c) Engage in conduct involving dishonesty, fraud, deceit or misrepresentation about archaeological matters;
- (d) Undertake any research that affects the archaeological resource base for which she/he is not qualified;

- (e) Employ personnel for either direction of field work or for independent unsupervised field work who does not meet the following criteria:
- (e) *Employ personnel for either direction of field work or for independent unsupervised field work who do not meet the following criteria:*
- (i) Have a graduate degree in archaeology, anthropology, or closely related field, or equivalent training accepted for accreditation purposes by the Society of Professional Archaeologists.
 - (ii) Have a minimum of 16 months of professional experience, archaeological field work, or library research as appropriate to the job.
 - at least 4 months experience in general North American archaeology.
 - at least 6 months supervisory experience.*
 - (iii) Have a demonstrated ability to carry research to completion, usually evidenced by timely completion of theses, reports, or similar documents.
 - (iv) If supervising prehistoric archaeological work, the archaeologist shall have had at least 1 year's experience in prehistoric archaeological research.
 - (v) If supervising historic archaeological work, the archaeologist shall have had at least 1 year's experience in historical archaeology.

II. The Archaeologist's Responsibility to his/her Colleagues

- (1) An Archaeologist shall:
- (a) Give appropriate credit for work done by others;
 - (b) Keep informed and knowledgeable about developments in his/her field or fields or specialization;

 * Individuals who lack supervisory experience but who qualify in all other respects and who, in the best judgments of the principal investigator and the responsible management agency, are prepared for supervisory responsibility, may be employed in supervisory or independent positions on a probationary basis until the 6-month experience requirement is met. The principal investigator must, in these cases, be prepared to assume full responsibility for the actions of the probationer.

- (c) Accurately, and without undue delay, prepare and properly disseminate a description of research done and its results;
 - (c) *Accurately, and without undue delay, prepare and properly disseminate a description of research done and its results; project summary reports and syntheses of major projects are appropriately published in the Council's newsletter;*
 - (d) Communicate and cooperate with colleagues having common professional interests;
 - (e) Give due respect to colleagues' interests in, and rights to, information about sites, areas, collections, or data where there is a mutual active or potentially active research concern;
 - (f) Know and comply with all laws applicable to his/her archaeological research, as well as with any relevant procedures promulgated by duly constituted professional organizations;
 - (g) Report knowledge of violations of this Code to proper authorities as specified in the Bylaws;
 - (h) Properly record and promptly report any and all cultural manifestations defined as antiquities by Federal or State regulation;
 - (i) Publish quarterly in the Council's newsletter an abstract or brief summary of all projects undertaken. Progress reports on long-term projects shall be published annually;
 - (i) *Section i is to be eliminated. This section is believed to be too stringent, and the spirit of dissemination of research results has been incorporated into (c), above.*
 - (j) Provide equitable and fair compensation to all employees or project participants within the limits of project funding.
- (2) An archaeologist shall not:
- (a) Falsely or maliciously attempt to injure the reputation of another archaeologist;
 - (b) Commit plagiarism in oral or written communication;
 - (c) Undertake research that affects the archaeological resource base unless reasonably prompt, appropriate analysis and reporting can be expected;
 - (d) Refuse a reasonable request from a qualified colleague for research data;

- (e) Solicit employees from other active projects without first consulting with the principal investigators on those projects;
- (f) Agree in any contract to permanently, suppress archaeological data from the professional community;
- (g) Condone or aid in the misuse of the sponsoring institution's Antiquities permit or auspices by any other individual or agency.

III. The Archaeologist's Responsibility to Employers and Clients

1. An archaeologist shall:

- (a) Respect the interests of his/her employer or client, so far as is consistent with the public welfare and this Code and Standards;
- (b) Refuse to comply with any request or demand of an employer or client which conflicts with this Code or Standard;
- (c) Recommend to employers or clients the employment of other archaeologists or expert consultants upon encountering archaeological problems beyond his/her competence.
- (d) Exercise reasonable care to prevent his/her employees, colleagues, associates and others whose services are utilized by him/her from revealing or using confidential information. Confidential information means information of a nonarchaeological nature gained in the course of employment which the employer or client has requested be held inviolate, or the disclosure of which would be embarrassing or would be likely to be detrimental to the employer or client. Information ceases to be confidential when the employer or client so indicates or when such information becomes publicly known.

2. An archaeologist shall not:

- (a) Reveal confidential information, unless required by law;
- (b) Use confidential information to the disadvantage of the client or employer; or
- (c) Use confidential information for the advantage of himself/herself or a third person, unless the client consents after full disclosure;
- (d) Accept compensation or anything of value for recommending the employment of another archaeologist or other person, unless such compensation or thing of value is fully disclosed to the potential employer or client;

- (e) Recommend or participate in any research which does not comply with the requirements of the Standards of Research Performance.

STANDARDS OF RESEARCH PERFORMANCE

The research archaeologist has a responsibility to attempt to design and conduct projects that will add to our understanding of past cultures and/or that will develop better theories, methods, or techniques for interpreting the archaeological record, while causing minimal attrition of the archaeological resource base. In the conduct of a research project, the following minimum standards should be followed:

- I. The archaeologist has a responsibility to prepare adequately for any research project whether or not in the field. The archaeologist must:
 1. Assess the adequacy of his/her qualifications for the demand of the project, and minimize inadequacies by acquiring additional expertise, by bringing in associates with the needed qualifications, or by modifying the scope of the project;
 2. Inform himself/herself of relevant previous research;
 3. Develop a scientific plan of research which specifies the objectives of the project, takes into account previous relevant research, employs a suitable methodology, and provides for economical use of the resource base (whether such base consists of an excavation site or of specimens), consistent with the objectives of the project;
 4. Ensure the availability of adequate staff and support facilities to carry the project to completion; and of adequate curatorial facilities for specimens and records;
 5. Comply with all legal requirements, including, without limitation, obtaining all necessary governmental permits and necessary permission from landowners or other persons;
 6. Determine whether the project is likely to interfere with the program or projects of other scholars and if there is such a likelihood, initiate negotiations to minimize such interference.
- II. In conducting research, the archaeologist must follow his/her scientific plan of research, except to the extent that unforeseen circumstances warrant its modification.
- III. Procedures for field survey or excavation must meet the following minimum standards:
 1. If specimens are collected, a system for identifying and recording their proveniences must be maintained.

2. Uncollected entities such as environmental or cultural features, depositional strata, and the like, must be fully and accurately recorded by appropriate means, and their location recorded.
 3. The methods employed in data collection must be fully and accurately described. Significant stratigraphic and/or associated relationships among artifacts, other specimens, and cultural and environmental features must also be fully and accurately recorded.
 4. All records should be intelligible to other archaeologists. If terms lacking commonly held references are used, they should be clearly defined.
 5. Insofar as possible, the protection of the resource base must be considered. For example, upper levels of a site must be scientifically excavated and recorded, even if the focus of the project is on underlying levels.
- IV. During accessioning, analysis and storage of specimens and records in the laboratory, the archaeologist must take precautions to ensure that correlations between the specimens and the field records are maintained, so that provenience, contextural relationships and the like are not confused or obscured.
- IV. During accessioning, analysis, cataloging and storage of specimens and records in the laboratory, the archaeologist must take precautions to ensure that correlations between the specimens and the field records are maintained, so that provenience, contextural relationships and the like are not confused or obscured.*
- V. Specimens and research records resulting from a project must be deposited with an organization with permanent and adequate curatorial facilities, and which permits access by qualified researchers.
- VI. The archaeologist has responsibility for appropriate dissemination of the results of his/her research to the appropriate constituencies with reasonable dispatch.
- VI. The archaeologist has responsibility for dissemination of the results of his/her research to the appropriate constituencies with reasonable dispatch.*
1. Results viewed as significant contributions to substantive knowledge of the past or to advancements in theory, method or technique should be disseminated to colleagues and other interested persons by appropriate means, such as publications, reports at professional meetings, or letters to colleagues.
 2. Requests from qualified colleagues for information on research must be honored, if consistent with the researcher's prior rights, to publication and with her/his other professional responsibilities.

3. Failure to complete a full scholarly report within 10 years after completion of a field project shall be construed as a waiver of an archaeologist's right of primacy with respect to analysis and publication of the data. Upon expiration of such 10-year period, or at such earlier time as the archaeologist shall determine not to publish the results, such data should be made fully accessible for analysis and publication to other archaeologists.
4. While contractual obligations in reporting must be respected, archaeologists should not enter into a contract which prohibits the archaeologist from including his or her own interpretations or conclusions in contractual reports, or from a continuing right to use the data after completion of the project.
5. Archaeologists have a responsibility to not disseminate information in a manner which encourages vandalism.

ORGANIZATIONAL STANDARDS

Archaeological research involving collection of original field data and/or acquisition of specimens requires adequate facilities and support services for its successful conduct, and for proper permanent maintenance, security, and accessibility of the resulting collections and records.

A full-scale archaeological field project will require the following facilities and services:

1. Office space and furniture.
2. Laboratory space, furniture, and equipment for analysis of specimens and data.
3. Access to special facilities such as a dark room, drafting facilities, conservation laboratory, etc.
4. Space, facilities, and equipment for proper maintenance and security of collections and records.
5. Field equipment such as vehicles, surveying instruments, etc.
6. A research library.
7. Administrative and fiscal control services.
8. Technical specialists such as photographers, curators, conservators, etc.
9. Publication services.

All the foregoing facilities and services must be adequate for the scope of the project.

Not all archaeological research will require all of the foregoing facilities and services, but a full-scale field project will. Likewise, all institutions engaging in archaeological research will not necessarily require or be able to furnish all such facilities and services from their own resources. Institutions lacking certain facilities or services should arrange for them through cooperative agreements with other institutions.