



# COLORADO COUNCIL OF PROFESSIONAL ARCHÆOLOGISTS

## Newsletter

Volume 12 Number 2

September 1990

### Sudler receives award from CCPA

by Chris Zier

On July 20 during a meeting of the National Register Review Board, CCPA President Chris Zier presented a silver-plated trowel to Barbara Sudler, recently retired president of the Colorado Historical Society. The award was made in recognition of her support for Colorado archaeology during her term as Society president.

The citation accompanying the award specifically noted that Barbara had frequently made the Society's

facilities available for CCPA use; had presided over completion of the RP3 documents; had supported efforts to



preserve the Jurgens site when it was threatened by drilling; had supported the preservation efforts at the Chimney Rock Archaeological Area; and had actively and effectively opposed filming of an "Indiana Jones" movie at Mesa Verde National Park. Zier subsequently received a letter of thanks from Barbara dated Aug. 3.

As a footnote, Zier wishes to acknowledge the efforts of past CCPA President Jim Grady and State Archaeologist Susan Collins.

### CCPA executive committee meets

by Chris Zier

The mid-summer meeting of the CCPA Executive Committee was held on Saturday, July 14, at the Hotel Colorado in Glenwood Springs. In attendance were Chris Zier, president; Marilyn Martorano, president-elect; Bill Killam, secretary; Gordy Tucker, treasurer; Paul Friedman and Jack Smith, directors; and Peggy Barnett, newsletter editor.

Topics discussed under "old business" included progress of the committee established to better structure the nourishment and distribution of the Ward Weakly Memorial Fund; and suggested revisions in the CCPA by-laws pertaining to Associate Member qualifications. "New business" topics consisted of formalization of a policy for dealing with CCPA files and records; content and schedule of the upcoming newsletter; arrangements for and progress toward the 1991 annual meeting; locations and themes of future annual meetings; CCPA

representation at upcoming quarterly CAS meetings; and ideas for CCPA participation in Colorado Archaeology Preservation Week, 1991.

Regarding formalization of policy for disposition of CCPA files and records as discussed in the Executive Committee meeting, the file cabinet containing past CCPA records has been housed in Marcia Tate's basement in Aurora for several years. Marcia recently moved, and in the process transferred the cabinet to Treasurer Gordy Tucker, who now has it in *his* basement. Gordy will soon inventory its contents and will report the results to me. He will then propose formal procedures for selecting records for permanent storage (i. e., what should be saved, what should be discarded) and for short-term responsibility for the files (i. e., who gets the cabinet next.) We hope to publish these draft procedures in the next newsletter, and add them to the by-laws through affirmation at the general membership at the next annual meeting.

### Rule changes proposed for State Historic Places Act

The State Archaeologist's office is in the process of proposing changes in the rules and procedures to designate properties to the State Register. A public hearing was held in Denver on Sept. 12 at the Colorado History Museum to discuss the proposal.

For information contact Mr. Lane Ittelson, Director of Preservation Planning, Office of Archaeology and Historic Preservation, State Historical Society, 1300 Broadway, Denver, Co 80203, or call Mr. Ittelson at (303) 866-4676.

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**MEMBERSHIP**

**DUES--1990**

Memberships:

Voting membership (\$10) .....\$ \_\_\_\_\_

Associate membership (\$7.50) .....\$ \_\_\_\_\_

**DONATION**

Ward F. Weakly Fund .....\$ \_\_\_\_\_

Total \$ \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Make checks payable to Colorado Council of Professional Archaeologists or CCPA.

Mail to: Gordon C. Tucker, Jr.  
CCPA Treasurer  
16551 E. 7th Place  
Aurora, CO 80011

the Front Range and Western Slope. I support this trend because it encourages equal meeting participation by all organization members in this large, sometimes difficult-to-traverse state.

With the next meeting slated for Boulder, the 1992 gathering should logically be held somewhere west of the Divide. We are actively being sought for this purpose by the Hotel Colorado in Glenwood Springs, which also periodically hosts CCPA executive committee meetings. However, we may wish to consider other locations, particularly towns where a meeting has not been held previously.

I would appreciate hearing from any potential volunteer hosts! It would be nice to have possible sites to discuss at the next annual meeting.

As for 1993, there seems to be general support among the membership for holding a topical symposium at the annual meeting about every other year. By this schedule, the next one following the ceramic symposium would be in 1993. It's not too early to begin thinking about possible topics for such a symposium. Informal suggestions that I have heard so far include remote sensing and papers organized around the archaeology of a particular geographical area within the state, e. g., mountains.

Again, it would be good to have a few ideas to discuss at the business meeting next March.

\_\_\_\_\_ Chris Zier

**President's Corner**

It has been — and continues to be — a busy field season for a lot of Colorado archaeologists. For those still in the field, may you be blessed with a warm, dry autumn and a late freeze.

Since one of the necessary concerns of this or any organization is ensuring its perpetuation, I would like to ask all CCPA members to be thinking about future meetings. Organization of the 1991 meeting in Boulder, which will feature a ceramic symposium, is underway. However, there are presently no plans for the 1992 or 1993 meetings.

A tradition that seems to have been established of late is that of alternating the annual meeting location between



**COLORADO COUNCIL OF PROFESSIONAL ARCHÆOLOGISTS**

**EXECUTIVE COMMITTEE**

- President Chris Zier
- President-elect Marilyn Martorano
- Secretary Bill Killam
- Treasurer Gordon Tucker
- Editor Peggy Barnett
- Directors Adrienne Anderson
- Victoria Atkins
- Paul Friedman
- Jack Smith
- Past president Jim Grady

The Colorado Council of Professional Archaeologists' Newsletter is published quarterly by the CCPA. Deadlines for submission are:

<u>Issue</u>	<u>Deadline</u>
March	February 15
June	May 15
September	August 15
December	November 15

The executive committee urges members to submit articles, comments and original cartoons to the editor.

## CALENDAR

### Friday Oct. 5-Sunday Oct. 7

**COLORADO ARCHAEOLOGICAL SOCIETY** -- The 1990 Annual Meeting of the CAS will be held at the Don K. Ranch near Pueblo. For more information, contact Program Chairperson J. Keith Abernathy, 8170 W. 13 Ave., #3, Lakewood 80215.

### Sunday Oct. 14-Sunday Oct. 21

**LUBBOCK LAKE** -- The Lubbock Lake 50th anniversary celebration will be held in Lubbock Lake, Texas. For more information, call the 50th Anniversary Celebration at (806) 742-2479.

### Wednesday Oct. 31-Saturday Nov. 3, 1990

**THE 48TH ANNUAL PLAINS ANTHROPOLOGICAL CONFERENCE** -- Sheraton Century Center Hotel, Norman, Okla. Traditional Early Bird Party on evening of Oct. 31. Rooms are flat \$55.

For more information write chairs Susan C. Vehik, Morris W. Foster or Jack L. Hoffman, Dept. of Anthropology and Oklahoma Archaeological Survey, University of Oklahoma, Norman, Okla. 73019

### Wednesday Nov. 14-Sunday Nov. 18

**THE AMERICAN ANTHROPOLOGICAL ASSOCIATION** The AAA will hold its annual meeting in New Orleans. For more information, contact the AAA at 1703 New Hampshire Ave., NW, Washington, D.C. 20009 or call (202) 232-8800.

### May 1991

**NORDENSKIOLD CENTENNIAL EXHIBITION** -- Mesa Verde National Park will present a major exhibit during the summer of 1991 commemorating the work of Gustav Nordenskiold and his work on the Mesa Verde during the summer of 1891. At a time when unbridled looting was going on among the ruins in what are now Mesa Verde National Park and the Ute Mountain Ute Tribal Park, Nordenskiold conducted scientific excavations, mapped and surveyed many of the major cliff dwellings, and made a major collection of artifacts which are preserved in the Finnish National Museum. He also promptly (1893) published a major work detailing his excavations and describing the Mesa Verde ruins. The 1991 exhibition will feature a selection of objects on loan from the Finnish collection, some of Nordenskiold's personal items, and selected objects from several major museums in this country.

The exhibition will open in Mesa Verde National Park in May of 1991 and will be on display there throughout the summer.

In connection with the exhibition, the Mesa Verde

Museum will reprint Nordenskiold's book, *"The Cliff Dwellers of the Mesa Verde,"* and will also publish the first English edition of his second book, *"In the Far West."*

## RESEARCH

### Photodocumentation

The USDI Bureau of Land Management, Colorado State Office in Lakewood has developed guidelines for archival photodocumentation of historic places. Project director Dr. Frederic J. Athearn said the guidelines will provide both professional and interested persons with information as to how to photodocument historic places with archival quality photos. Information will include HABS/HAER, mid-level (2 1/4 x 2 1/4) and 35 mm techniques for archival quality photos. The purpose is to encourage more use of archival techniques for CRM and historic preservation projects so that the records will be available 300 to 500 years from the present.

The project, started in Dec. 1989, is complete and the manuscript is ready for publication. It will be printed in BLM-Colorado's Cultural Resources Series and be available in December.

### Southeast

Centennial Archaeology, Inc. will complete the field work on a project at Fort Carson Military Reservation in Pueblo, El Paso and Fremont counties involving high priority surveys, testing and historical documentation this fall. The work is being done for the U.S. Army through the National Park Service.

Chris Zier is the P.I. and Stephen Kalasz, Daniel A. Jepson and Andrea Barnes are project directors. Crew members are Bridget Ambler, Bill Arbogast and Jeff Smith.

This four-part project consists of (1) archaeological and archival documentation of the World War II German and Italian prisoner-of-war camp at Fort Carson (then Camp Carson), which at its height in 1945-1946 held over 10,000 prisoners; (2) photographic and archival documentation of over 200 World War II era temporary buildings on the base that are still standing; (3) survey of several thousand acres throughout the base identified on the basis of predictive models as being of high site sensitivity; and (4) test excavation of three open and four sheltered prehistoric sites. The recently completed survey resulted in recording of 84 prehistoric and historic sites ranging in age from Middle Archaic to the homestead era. Test excavations are still in progress. Testing to date has exposed a complex Middle Ceramic period (est. date, ca. A.D. 1250-1350) architectural site and a rock shelter with cultural deposits at least 2.2 m deep,

See RESEARCH, Page 4

**RESEARCH***Continued from Page 3*

minimally representing Late Archaic, Early Ceramic and Middle Ceramic period occupations.

The project was started in the fall of 1989. Final reports will be ready in the summer of 1991.

**Northwest**

Centennial Archaeology, Inc. completed a project in late spring of 1990 in the Lower Piceance Creek area in Rio Blanco County. It was done for the Colorado Division of Wildlife on the Marathon Land Exchange.

The project director was Chris Zier. Crew members were crew chief Daniel Jepson with crew members Bridget M. Ambler and Jeffrey S. Smith.

Three sites were test excavated along lower Piceance Creek. Of these, one is open and two are in rock shelters. One of the rock shelter sites is of particular interest because a Division of Wildlife employee, formerly a CSU anthropology student but no longer active in archaeology, recognized the research potential of the locality despite the fact that no cultural materials were visible on the surface. Testing revealed that archaeological deposits beneath a thick layer of surface cow dung extend to a depth of at least 2.5 m.

Three stratigraphically superimposed hearths yielded Late Prehistoric and Late Archaic radiocarbon dates. Because the rear wall of the shelter cut back into the 1x2 test pit at the 2.5 m depth, the base of cultural deposition was not reached.

Analysis of the site and materials is now in progress. A report is scheduled for late 1990.

**Northeast**

Dan Hall, of the Colorado State University Natural Resources Ecology Lab, conducted an investigation of a stream terrace campsite in northwestern Weld County during the summer of 1990. The site is located on the Department of Agriculture's Central Plains Experimental Range northeast of Nunn and overlooks Owl Creek from an adjacent terrace ridge.

Preliminary testing at the site indicates that it is a single component and belongs to the Plains Woodland Period. It's cultural deposits were found to extend roughly 16 cms. below the present surface. Diagnostic artifacts recovered from the site include a corner-notched projectile point and a handful of Plains Woodland cord-marked ceramic sherds. Other assemblage materials, from both surface and sub-surface contexts, include assorted flaked tools, tool blanks, lithic debitage, and both butted and unburned bone. Recent testing has uncovered a fire-cracked rock-filled roasting pit and a shallow ash pit. Hall plans to continue testing at the site and has been collecting soil and pollen samples for later paleo-environmental research on the Plains Woodland Period.

Cindy Wood, of the Denver Museum of Natural History's Anthropology Department, has been working on a stone circle site located on the Lazy D Ranch in northwestern Weld County. Wood's site, which is threatened by planned well-pad drilling activity, has yielded lithic debitage and burned bone. An interior hearth within one of the circles was found to contain charcoal which was radiocarbon dated to the Plains Woodland Period. Further testing of the site is planned through the fall months of 1990.

Robert Brunswig, University of Northern Colorado, said that after four field seasons of investigation, excavation at UNC's Valley View site was completed in mid-August. The site is located on a hog-back ridge, east-facing bench two miles west of Loveland. It was initially discovered during field surveys by the 1986 UNC Archaeology Field School. The site overlooks an intra-hogback valley just south of the Big Thompson River and is well protected from west-north-west winter winds by massive, upslope outcrops of Dakota sandstone.

During the UNC excavations, Valley View was found to contain four primary cultural structures. Three were small, single-course stone circles, or ovals, which are thought to represent former wickiup foundations and measured between 1.5 and 2 meters in diameter. A fourth, larger structure was a partially buried, "stone circle" with the eroded remains of three to five vertical courses of undressed sandstone boulders and cobbles. With complete excavation in 1990, the structure was found to be 3.5 meters in diameter.

In three major excavation seasons at Valley View, one of the small stone circles was fully excavated along with the larger structure. The small stone circle, structure 1, was found to be a shallow stone circle with limited cultural materials, but included two projectile points and an oval concentration of small fire-cracked rock. A test trench below and through the circle revealed an earlier underlying diffuse cultural layer of debitage and ash-laden soil.

The large stone circle (structure 2), which was completely excavated, proved to be extremely interesting. It was constructed of very large (30 Kg.) to smaller (5 Kg.) stones which had been built up to a height of 30 to 75 cms. Intersecting the circle on the east, downslope side was a straight "wing wall" which extended obliquely outward in a northwest to southeast direction. This "wing wall" formed an external sideroom shelter addition to the primary circle structure. Extensive cultural materials, between 20 and 40 cms. in depth, were found inside both the circular foundation wall and the "interior" of the wing wall shelter. The compound structure of circle and wing wall appears to have been a modified pithouse-style building with a possible forked branch superstructure. The wing wall shelter may have been roofed over with branches and hides with a wide southern exposure opening. Cultural material from the structural complex included more than a dozen cord-marked Plains Woodland ceramic sherds, seeds, burned and unburned bone from bison, rabbit, deer and a bird,

scrapers, drills, ten corner-notched projectile points-serrated and non-serrated-, nearly a hundred grinding and hand stone fragments, and several hundred debitage flakes. Charcoal had ash-stained the cultural soil within both "rooms" of the structure to a dark black color. Pieces of charcoal in the cultural deposits ranged up to 10 cms. in diameter and several large fragments of charred wood were recovered.

In the southeastern quadrant of the site, on the lower bench margins, a rectangular surface hearth of stone was excavated. Stone debitage and tools were recovered from its interior and a small corner-notched projectile point was found just below the ground surface adjacent to the hearth. Excavation below the hearth revealed an older 2-meter long roasting trench, with a north-south orientation, filled with fire-cracked rock, burned animal bone, substantial ash and charcoal, stone tools, lithic debitage and a single large Late Archaic-type projectile point.

Extensive soil probe coring and stratigraphic testing at the site, along with the structural and feature excavations, revealed cultural deposits ranging from 30 to 80 cms. in depth. Three primary cultural layers, belonging to two cultural components, appear to characterize Valley View's startigraphy. However, more work remains to be accomplished for a definitive interpretation of the site's cultural stratigraphy.

On present evidence, the site is believed to contain two major Plains Woodland *sub-components*; an upper, well-defined level associated with the stone circle structures, and possibly, the upper hearth. An earlier, but culturally rich, Plains Woodland lower level underlies the stone circle structures over most of the site bench. An older, somewhat ephemeral, Late Archaic component, immediately underlying portions of the basal Plains Woodland deposit, is suspected as being present, but confirmation of that presence will require further analysis of site data. The Late Archaic component, if it exists, appears to lie directly over a sandy clay layer which defines the original, natural, bench surface. Preliminary evidence of the Late Archaic occupation at Valley View may be available in the Late Archaic projectile point recovered from the feature 2 roasting trench. However, that point may also have been curated by Plains Woodland occupants or fortuitously incorporated into the trench, which may well be Plains Woodland in origin. In short, a Late Archaic affiliation of the roasting trench will have to be confirmed by future radiocarbon dating of its resident charcoal.

## ANNOUNCEMENTS

### Film Available

Bill Butler, NPS Denver, reports that a new film entitled "Assault on Time" is now available through the National Audiovisual Center, Department of Commerce. It is a 22-minute anti-vandalism film and was produced by NPS. It

is available in video format. Because it is a U.S. government film it can be legally duplicated, e.g., with a VCR. An order form appears below.

Title	Video Format	Order No.	Price	Qty.	Total Amount
"Assault on Time"	VHS	A18242	\$ 45.00		
	3/4" Video	A17331	\$110.00		
<i>Thank you for you order!</i>		Total Amount of Order			

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(For information call 1-800-638-1300)

### SEND YOUR ORDER TO

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### The following have not paid 1990 CCPA dues

John W. Beardsley  
 Bruce A. Bradley  
 William G. Buckles  
 Michael S. Burney  
 George R. Burns  
 Enrico Dederick Carrasco  
 E. Steve Cassells  
 Roberto Costales  
 Linda Scott Cummings  
 Frank Eddy  
 Constance E. Farmer  
 T. Reid Farmer  
 Kevin Gilmore  
 Judy Halasi  
 Ann P. Harrison  
 Helen Hoskins  
 Kathryn Joyner  
 Steven Kalasz  
 Signa Larralde

Terri Liestmann  
 William D. Lipe  
 Carol S. Meoni  
 Todd Metzger  
 Gary Moore  
 Sarah M. Nelson  
 Bob Nykamp  
 Timothy K. Pertula  
 Dean Saitta  
 Angela Schwab  
 Doug Scott  
 John D. Slay  
 Herb Solomon  
 Jude Southward  
 Dolores Torres  
 Margaret Van Ness  
 Leslie Wildesen  
 Robert A. Williams

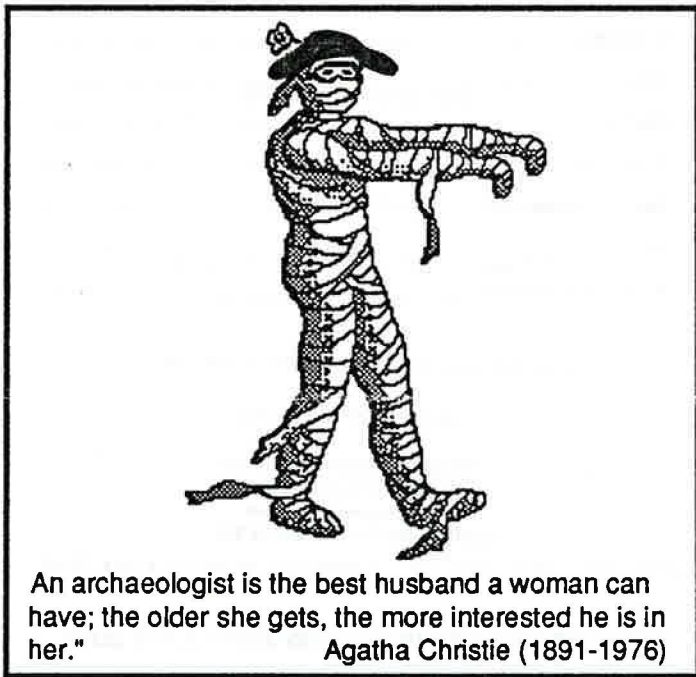
**Old Records Needed**

If you are a former officer, executive committee member, committee member or anyone who may have come into possession of records pertaining to the CCPA, you are in luck. Gordy Tucker would like to take them off your hands to archive them. As new officers are elected they usually turn their records over to the newly-elected officers -- who may or may not use them or keep them.

If you have any of this "historic" paperwork, call Gordy at (303) 321-2217; 360-5051.

**Newsletter Editor Needed**

Due to the resignation of the current editor, President Chris Zier is asking for volunteers for the newsletter editor position. Anyone who is interested should call Chris at (303) 493-8959 (w) or 493-4883 (h).



**BANTER**

The goal of all inanimate objects is to resist man and ultimately defeat him.

Russell Baker

Anyone who cannot cope with mathematics is not fully human. At best, he is a tolerable subhuman who has learned to wear shoes, bathe, and not make messes in the house.

Robert A. Heinlein -- *The Notebooks of Lazurus Long*

A manuscript, like a fetus, is never improved by showing it to somebody before it is completed.

Unknown

When ideas fail, words come in very handy.  
Goethe (1749-1832)

Civilization exists by geological consent, subject to change without notice.

Will Durant (1885-1981)

**MOVING?** Please send change of address to:

Gordy Tucker  
CCPA Treasurer  
16551 E. 7th Place  
Aurora, CO 80011

**Archaeology Awareness Week 1991**

It's not too early to be thinking about Archaeology Awareness Week 1991. The Executive Committee would like to hear from you if you have an idea on how to observe it. If you have any thoughts, cut out the form below and mail it to President Zier at the address below.

MY IDEA FOR ARCHAEOLOGY AWARENESS WEEK 1991 IS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ (H) \_\_\_\_\_ (W)

Mail to:

Chris Zier, president  
CCPA  
2400 Hawthorne Ct.  
Fort Collins, CO 80524

**PROJECT/RESEARCH REPORT**

Project/research name:

Company:

Agency:

Project director:

Other personnel:

Location:

Description of project:

Status/results:

Starting date:

Completion date:

Mail form to: Peggy Barnett, editor, 3596 G 4/10 Road, Palisade, CO 81526,  
or to the editorial board member in your area.

*Please make photocopies for future projects and status reports.*

# BYLAWS

## Colorado Council of Professional Archaeologists

(Adopted 28 October 1978)  
(Amended 6 March 1981)  
(Amended 9 March 1990)

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### ARTICLE I - NAME

The name of the organization shall be the Colorado Council of Professional Archaeologists (CCPA), hereinafter referred to as the Council.

### ARTICLE II - PURPOSE

The Council is a non-profit voluntary association that exists for the purpose of maintaining and promoting the goals of professional archaeology in the State of Colorado. These goals shall include, but not be limited to:

- (a) establishing and promoting high standards of archaeological research, reporting and management;
- (b) establishing and promoting a mechanism to represent professional archaeological interests in political and public forums;
- (c) establishing and promoting a mechanism for communication within the archaeological community;
- (d) promoting public education and interest in the fields of archaeology and cultural resources management;
- (e) providing Council input to the Office of the State Archaeologist of Colorado;
- (f) demonstrating concern for the archaeology of Colorado.

### ARTICLE III - MEMBERSHIP

#### SECTION 1. VOTING MEMBERS



(a) Qualifications

- i. Minimum of a BA or BS degree in anthropology or related discipline; and
- ii. Minimum of 12 months full-time professional archaeological experience;
- iii. Written agreement to adhere to the Code of Ethics.

(b) Entry procedures

- i. Nominated / sponsored by any combination of three active Voting Members or Charter Members or Fellows; and
- ii. Accepted by a 2/3 vote of the Membership Committee after a review of credentials;
- iii. Exceptional cases may be referred to the Council as a whole by the Membership Committee.

(c) Rights / responsibilities

- i. Adherence to the Code of Ethics;
- ii. Regular participation in the activities of the Council;
- iii. Full voting rights in all Council business;
- iv. Eligibility to serve as Council or member of any Council committee;
- v. Receipt of all Council publications.

## SECTION 2. ASSOCIATE MEMBERS

(a) Qualifications

- i. Demonstrated professional interest in Colorado archaeology; and
- ii. Written agreement to adhere to the Code of Ethics; and
- iii. BA in, or active participation in a BA degree program in anthropology or a related discipline.

(b) Entry procedures

- i. Sponsored by one Voting Member or Charter Member or Fellow; and
- ii. Acceptance by majority vote of the Membership Committee after a review of credentials;
- iii. Exceptional cases may be referred to the Executive Committee by the Membership Committee.

(c) Rights / responsibilities

- i. Adherence to the Code of Ethics;
- ii. All rights of Voting Members *except* voting on Council business, and membership on standing committees, and serving as a Council officer;
- iii. May serve as a member of any *ad hoc* committee, excepting ethics review committees, provided that Associate Members do not constitute more than 1/3 of the committee membership;

- iv. Receipt of all Council publications;
- v. Placement on Membership listing.

### SECTION 3. CHARTER MEMBERS

- (a) Qualifications: Same as those of Voting Members or Associate Members, as appropriate;
- (b) Entry procedures: Present and voting in the Charter Meetings (March 10 and October 28, 1978), with signed vita and annual dues submitted by June 1, 1981;
- (c) Rights / responsibilities: Same as those of a Voting Member or Associate Member, as appropriate.

### SECTION 4. FELLOWS

- (a) Qualifications
  - i. Recognized as a senior scholar in archaeology or related discipline; and
  - ii. Substantial contributions to Colorado archaeology through both research and service.
- (b) Entry procedures
  - i. Sponsored by any combination of 10 Voting Members, Charter Members or Fellows; or
  - ii. Nominated by a unanimous vote of the Membership Committee; and
  - iii. Accepted by a majority of the Voting and Charter Members and Fellows.
- (c) Privileges and responsibilities
  - i. The same as those of a Voting or Charter Member;
  - ii. May attend any Council meeting at his/her discretion.

### SECTION 5. SUBSCRIBERS

- (a) Qualifications: Payment of annual dues at the same level as Associate Members;
- (b) Rights
  - i. Receipt of newsletter;
  - ii. Attendance at annual and midyear meetings;
  - iii. Subscribers do not have voting status; they may not serve on committees nor hold office.

### SECTION 6. RESIGNATION

Any member may terminate his membership at any time by dated, written notification to the Treasurer. All rights, privileges and responsibilities of the resigned member shall cease on the date of notification. An announcement of the resignation will appear in the following newsletter. A member who resigns is not entitled to a dues refund.

### SECTION 7. LAPSED MEMBERSHIP

A member whose standing has lapsed due to non-payment of dues may be reinstated upon receipt of current year's dues. Dues paid within any calendar year are for that calendar year, unless specified in writing at the time

of payment.

## **Article IV - CENSURE, MEMBERSHIP SUSPENSION , AND EXPULSION**

### **SECTION 1. CAUSE FOR ACTION**

Any breach of the Code of Ethics.

### **SECTION 2. PARTIES TO THE ACTIONS**

- (a) The actions may be taken by or against any member of the Council at the discretion of the President, or the President-elect if the President is named in the proceeding, and the Review Committee;
- (b) Students in training are exempted from action, but the principal investigators, project directors or other supervisory personnel may be held responsible for the actionable behavior of their subordinates or trainees;
- (c) Only members may lodge complaints, and only against other members.

### **SECTION 3. TYPES OF ACTIONS**

#### **(a) Censure**

- i. Generally to be applied to first offenses, petty offenses, inadvertent breaches or other minor cases;
- ii. Notice of censure actions will appear in the newsletter following any appeal;
- iii. Written notice of censure will be given to the:
  - censured;
  - censured's employer and non-member associates; and
  - complainant;
- iv. Censure may be appealed by procedure outlined in Section 5, below.

#### **(b) Membership suspension**

- i. Generally applied in cases of repeated minor offenses or first major offense and where all external factors could reasonably be under the control of the accused;
  - membership responsibilities to the Code of Ethics shall remain in effect during periods of suspension;
- ii. Shall consist of suspension of membership for no less than 60 days nor no more than one year. Newsletter subscription to be retained by the suspended member;
- iii. Notice of membership suspensions shall be published in the newsletter following any appeal;
- iv. Written notice of suspension shall be sent to the:
  - member;
  - member's employer and non-member associates; and
  - complainant.

- v. May be appealed by the procedure outlined in Section 5, below;
- vi. Professional conduct of the probationer shall be reviewed by the Ethics Coordinator. At the end of the probationary period, the Ethics Coordinator shall report to the Executive Committee.

(c) Expulsion

- i. Generally to be applied in cases of repeated serious offense where all factors could be expected to be under the control of the accused or in cases of premeditated violation of the Code of Ethics;
- ii. Shall consist of permanent revocation of all membership rights and privileges;
- iii. Notice of membership expulsions shall be published in the newsletter upon completion of appeal;
- iv. Written notice of expulsion shall be sent to:
  - the expelled member;
  - the former member's employer and non-member associates;
  - the complainant.
- v. All membership expulsions will be automatically appealed by means of the procedures outlined in Section 5, below.

SECTION 4. PROCEDURES

(a) Lodging of complaints

- i. All complaints shall be made in writing, in letter form, to the President and signed by the complainant;
- ii. All complaints shall include adequate documentation or confirmatory evidence such as, but not exclusively limited to, the following:
  - detailed description of the offense;
  - dates;
  - places;
  - witnesses;
  - maps, drawings, photos or other graphic documents.
- iii. Accusations lacking adequate documentation will not be acted upon;
  - adequacy of documentation will be initially determined by the President;
  - adequacy of documentation will also be judged by the Review Committee in the event that the President covers such a committee;
- iv. All accusations of a breach of the Code of Ethics should be filed with the President.

(b) Formation of Review Committees

- i. The President shall appoint an Ethics Coordinator who shall chair all ethics review committees, but shall not vote on these committees. The Executive Committee shall consult with the Ethics Coordinator

when offering informal opinions on ethical matters. In the absence of a formal complaint, the Ethics Coordinator may bring ethical issues to the attention of the Executive Committee;

- ii. A separate, *ad hoc* Review Committee shall be established for each complaint;
- iii. Membership of the Review Committee:
  - five members, excluding the Coordinator, drawn from the membership of the Council;
  - the President shall draw by lot the names of five Voting Members to serve on the committee, in addition to the Ethics Coordinator. Members excluded from the committee under provision of Section 6 of this ARTICLE shall not be included in the drawings;
  - the Ethics Coordinator shall serve as Chair of the Committee;
  - no other members of the Executive Committee shall serve on the Review Committee;
- iv. No member may refuse membership or service on a Review Committee except in demonstrated cases of conflict of interest or severe hardship;
- v. Each party to an investigation shall be permitted to challenge without explanation two selections for the five-member committee.

(c) Schedule

- i. Within 30 days of receipt of a complaint, the President shall determine whether or not documentation is adequate to proceed. If so, the Review Committee shall be selected within 30 days following the President's decision to proceed. The accused shall be notified by certified mail on the date that the President determines documentation to be adequate;
- ii. The first meeting of the Review Committee shall take place no later than 60 days following the President's acceptance of the complaint;
- iii. A decision concerning the action to be taken with regard to a complaint shall be made by the Review Committee within 60 days of the first Review Committee meeting;
- iv. Requests for appeals of Review Committee actions must be made to the Ethics Coordinator within 30 days of notification of the action;
- v. Appeals will be heard at the next regularly scheduled meeting of the Council following notification of the action.

(d) Responsibilities

- i. The Ethics Coordinator shall preside at all Review Committee meetings;
- ii. The complainant and the accused must both be present at the initial and final Review Committee meetings. Attendance at other Review Committee meetings is at the discretion of the committee;
- iii. The complainant must provide all documentation of the complaint as requested by the Review Committee;
- iv. Copies of all documentation shall be provided to the accused by the Review Committee;
- v. The Council shall bear all costs for reproduction and dissemination of all documents;
- vi. Only the Review Committee shall make notification of the results of its deliberations. There

shall be no circulation of the results of Review Committee proceedings prior to the results of the appeal process in suspension and expulsion cases.

- (e) Actions: Case decisions shall be made by four out of five votes in the Ethics Review Committee. The Ethics Coordinator and President shall not vote.

#### SECTION 5. APPEALS

- (a) Appeal of Review Committee actions may be requested by either party to a complaint;
- (b) Appeals shall be heard in the committee of the whole at either a regular annual meeting or at a special meeting of the Council, at the discretion of the appellant;
- (c) Appeals of membership expulsions shall be initiated automatically unless the accused requests that no appeal be made in the case;
- (d) Confirmation of Review Committee actions in the appeal requires a 2/3 majority vote of the Voting Members present and attending the appeal hearing;
- (e) The vote shall be by secret ballot.

#### SECTION 6. CONFLICT OF INTEREST

No Council Member shall sit on a Review Committee if any of the following conditions are met. Any unusual or special circumstances believed to exist may be referred to the board for resolution:

- employer, employee or supervisor of either party to a complaint;
- member, employee or associate of the same federal or state agency, or educational institution, as either party;
- relative of either party;
- employee or associate of the same corporation, or subsidiary of a corporation, employing either party;
- current advisor-student relationship with either party.

#### SECTION 7. VOLUNTARY REVIEW

Any member may request a review of his/her performance in specific cases by means of the procedures outlined above with the proviso that adequate documentation be provided by the requester.

#### SECTION 8. LEGAL COUNSEL

- (a) These are deemed to be professional archaeological procedures, and legal counsel may not be used as a representative at Review Committee meetings or appeal hearings;
- (b) All complaints and responses must be made in person by the parties to the matter.

#### SECTION 9. ACTIONS AGAINST OFFICERS

An action successfully upheld against any officer, member of the Executive Committee, or any standing committee member is cause for removal from that position.

#### SECTION 10. ETHICAL OPINION

Upon receipt of a formal, written request for an ethical opinion, the Executive Committee in consultation with

Ethics Coordinator can provide an informal opinion on the ethical matter, if the Executive Committee deems appropriate.

## **ARTICLE V - MEETINGS**

### **SECTION 1.**

The Council shall meet annually in a regular session in February or March, and on other occasions as the membership shall deem necessary. Ten members may request that the President call a special meeting. Notice must be placed in the mail at least three weeks prior to all meetings, regular or special.

### **SECTION 2.**

Passage of a motion at an annual meeting will require 3/5 (60 percent) sustainment of the Voting Members present, whereas business conducted at a special meeting must be sustained by a 3/5 (60 percent) affirmation by those who respond to a mail ballot.

### **SECTION 3.**

Attendance at meetings is encouraged but is not required to sustain membership.

## **ARTICLE VI - FINANCES**

### **SECTION 1.**

Dues shall be paid to the organization at the rate(s) established for membership affiliation.

### **SECTION 2.**

Finances shall be administered by the Treasurer. Records will be available for inspection by the membership at all times:

- (a) After the books are closed for each fiscal year, there will be review by a Financial Review Committee appointed by the President. Board members shall be excluded from this committee;
- (b) If this Financial Review Committee deems necessary, it can require that the board have an outside audit conducted by a professional Certified Public Accountant.

### **SECTION 3.**

Dues shall be used for the purpose of financing the business of the organization including, but not limited to, such things as fees for secretarial services, and expenses of officers incurred in the normal course of Council business.

### **SECTION 4.**

Single expenditures in excess of \$200 require the prior concurrence of the President; single expenditures in excess of \$500 require the prior concurrence of the Executive Committee and shall be within the constraints of available funds.

## **ARTICLE VII - OPERATION**

### **SECTION 1.**

The place of business for the organization will be the street address of the Registered Agent.

**SECTION 2.**

The most recent edition of *Robert's Rules of Order* shall govern the procedures at each meeting.

**ARTICLE VIII - OFFICERS****SECTION 1.**

The Council shall have four officers: President, Vice President, Secretary and Treasurer:

- (a) **President:** The President shall serve as the Council's representative in all its official affairs and transactions. The President will preside over the meetings. The President may appoint committees as necessary with the assent of the Executive Committee;
- (b) **Vice President:** The Vice President shall act with the powers of the President in the event that the President is unwilling or unable to perform appointed duties. The Vice President is the President-elect. The Vice President will act as Parliamentarian and shall carry the most recent edition of *Robert's Rules of Order* to all Council and Executive Committee meetings. The Parliamentarian shall resolve all procedural disputes;
- (c) **Secretary:** The Secretary shall announce all meetings to the membership of the Council and shall maintain minutes of all meetings. The Secretary shall provide, at the time of notification of the Annual Meeting, the membership with a written ballot for the purpose of electing officers and Executive Committee Members. The Secretary shall be responsible for maintaining the official files of the organization;
- (d) **Treasurer:** The Treasurer shall keep membership rolls of the Council, shall maintain records of financial transactions in accordance with standard bookkeeping practices, and is authorized to disburse funds according to ARTICLE VI.

**SECTION 2.**

The Council shall appoint or retain a legal counsel, as needed.

**SECTION 3.**

The Council shall appoint a Newsletter Editor who shall solicit and edit material for the newsletter of the Council and, when authorized, develop other official publications. The Newsletter Editor shall be a non-voting member of the Executive Committee.

**SECTION 4.**

There shall be an Executive Committee composed of all officers, Newsletter Editor, plus four Voting Members of the Council to be elected to the Executive Committee by the membership. The Executive Committee shall be responsible for the day-to-day operation of the Council and shall adopt procedures as necessary for that operation. The President shall become an ex-officio, non-voting member of the Executive Committee for the year following his/her presidency. The Newsletter Editor shall also be a non-voting member of the Executive Committee.

**ARTICLE IX - ELECTION OF OFFICERS****SECTION 1.**

All officers, with the exception of the Treasurer, shall hold office for one year, may not hold office for more than two consecutive terms, and after serving two consecutive terms, must not stand for election for the same office again for one term.



**SECTION 2.**

The Treasurer shall hold office for two years, may not hold office for more than two consecutive terms and after serving two consecutive terms, must not stand for election for the same office again for one term.

**SECTION 3.**

At the 1979 Annual Meeting, two Executive Committee positions shall be filled for two-year terms, while two positions shall be filled for one-year terms. Thereafter, two members will be elected each year for two-year terms.

**SECTION 4.**

The officers of the Council and the other members of the Executive Committee will be elected by a mail ballot of the membership, requiring a simple majority of the votes cast. Results must be announced at the Annual Meeting. The President shall appoint a Nomination Committee of at least three members, no less than 60 days prior to the date of the Annual Meeting.

**SECTION 5.**

Candidates must be active members.

**ARTICLE X - PUBLICATIONS**

The Council shall publish a newsletter. The President shall appoint a Newsletter Editor and an Editorial Board consisting of three members in addition to the Newsletter Editor. The Council may from time to time authorize the publication of other single or serial items.

**ARTICLE XI - AMENDMENTS**

These Bylaws may be amended only at a regular meeting by a 3/5 (60 percent) sustainment of the voting membership present. Proposed amendments to the Bylaws must be submitted in writing to the Secretary and circulated within the membership prior to the call for a regular meeting.

**ARTICLE XII - ADOPTION**

These Bylaws shall become effective upon ratification by a 2/3 sustainment of those present at the Charter Meeting on October 28, 1978.

**ARTICLE XIII - DISPOSAL OF ASSETS**

In the event of dissolution, the Executive Committee shall dispose of all its assets to an educational or scientific institution that is exempt from taxation under the then-current code of the Internal Revenue Service.

**ARTICLE XIV - VACANCIES**

Vacancies of offices will be filled at the discretion of the Executive Committee until the next regular election.



## CODE OF ETHICS

Colorado Council of Professional Archaeologists

(Adopted 28 October 1978)

(Amended 9 March 1990)

Archaeology is a profession, and the privilege of professional practice requires professional morality and professional responsibility, as well as professional competence, on the part of each practitioner.

### I. The Archaeologist's Responsibility to the Public

#### 1. An archaeologist shall:

- (a) Recognize a commitment to represent archaeology and its research results to the public in a responsible manner;
- (b) Actively support conservation of the archaeological resources base;
- (c) Be sensitive to, and respect the legitimate concerns of, groups whose culture histories are the subjects of archaeological investigations;
- (d) Avoid and discourage exaggerated, misleading or unwarranted statements about archaeological matters that might induce others to engage in unethical or illegal activity;
- (e) Support and comply with the terms of the UNESCO convention on the means of prohibiting and preventing the illicit import, export and transfer of ownership of cultural property, as adopted by the General Conference, November 14, 1970 in Paris.

#### 2. An archaeologist shall not:

- (a) Engage in any illegal or other conduct violating this code which involves archaeological matters or knowingly permit the use of his/her name in support of any illegal or unethical activity involving archaeological matters;
- (b) Give a professional opinion, make a public report or give legal testimony involving archaeological matters without being as thoroughly informed as might reasonably be expected;
- (c) Engage in conduct involving dishonesty, fraud, deceit or misrepresentation about archaeological matters;
- (d) Undertake any research that affects the archaeological resource base for which she/he is not qualified;
- (e) Employ personnel for either direction of field work or for independent unsupervised field work who do not meet the following criteria:
  - i. Have a graduate degree in archaeology, anthropology or closely-related field, or equivalent training accepted for accreditation purposes by the Society of Professional Archaeologists;
  - ii. Have a minimum of 16 months of professional experience, archaeological field work, or library research as appropriate to the job:

—at least four months experience in general North American archaeology;

—at least six months supervisory experience;\*

- iii. Have a demonstrated ability to carry research to completion, usually evidenced by timely completion of theses, reports or similar documents;
- iv. If supervising prehistoric archaeological work, the archaeologist shall have had at least one year's experience in prehistoric archaeological research;
- v. If supervising historic archaeological work, the archaeologist shall have had at least one year's experience in historical archaeology.

## II. The Archaeologist's Responsibility to His/Her Colleagues

### 1. An archaeologist shall:

- (a) Give appropriate credit for work done by others;
- (b) Keep informed and knowledgeable about developments in his/her field or fields of specialization;
- (c) Accurately, and without undue delay, prepare and properly disseminate a description of research done and its results. Project summary reports and syntheses of major projects are appropriately published in the council's newsletter;
- (d) Communicate and cooperate with colleagues having common professional interests;
- (e) Give due respect to colleagues' interests in, and rights to, information about sites, areas, collections or data where there is a mutually active or potentially active research concern;
- (f) Know and comply with all laws applicable to his/her archaeological research, as well as with any relevant procedures promulgated by duly constituted professional organizations;
- (g) Report knowledge of violations of this Code to proper authorities as specified in the Bylaws;
- (h) Properly record and promptly report any and all cultural manifestations defined as antiquities by federal or state regulation;
- (i) Provide equitable and fair compensation to all employees or project participants within the limits of project funding.

### 2. An archaeologist shall not:

- (a) Falsely or maliciously attempt to injure the reputation of another archaeologist;
- (b) Commit plagiarism in oral or written communication;
- (c) Undertake research that affects the archaeological resource base unless reasonably prompt, appropriate analysis and reporting can be expected;
- (d) Refuse a reasonable request from a qualified colleague for research data;

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\* Individuals who lack supervisory experience but who qualify in all other respects and who, in the best judgments of the principal investigator and the responsible management agency, are prepared for supervisory responsibility, may be employed in supervisory or independent positions on a probationary basis until the six-month experience requirement is met. The principal investigator must, in these cases, be prepared to assume full responsibility for the actions of the probationer.

- (e) Solicit employees from other active projects without first consulting with the principal investigators on those projects;
- (f) Agree in any contract to permanently suppress archaeological data from the professional community;
- (g) Condone or aid in the misuse of the sponsoring institution's Antiquities Act permit or auspices by any other individual or agency.

### III. The Archaeologist's Responsibility to Employers and Clients

#### 1. An archaeologist shall:

- (a) Respect the interests of his/her employer or client, so far as is consistent with the public welfare and this Code and Standards;
- (b) Refuse to comply with any request or demand of an employer or client which conflicts with this Code or Standards;
- (c) Recommend to employers or clients the employment of other archaeologists or expert consultants upon encountering archaeological problems beyond his/her competence;
- (d) Exercise reasonable care to prevent his/her employees, colleagues, associates and others whose services are utilized by him/her from revealing or using confidential information. Confidential information means information of a nonarchaeological nature gained in the course of employment which the employer or client has requested be held inviolate, or the disclosure of which would be embarrassing or would be likely to be detrimental to the employer or client. Information ceases to be confidential when the employer or client so indicates or when such information becomes publicly known.

#### 2. An archaeologist shall not:

- (a) Reveal confidential information unless required by law;
- (b) Use confidential information to the disadvantage of the client or employer; or
- (c) Use confidential information for the advantage of himself/herself or a third person unless the client consents after full disclosure;
- (d) Accept compensation or anything of value for recommending the employment of another archaeologist or other person unless such compensation or thing of value is fully disclosed to the potential employer or client;
- (e) Recommend or participate in any research which does not comply with the requirements of the Standards of Research Performance.

### STANDARDS OF RESEARCH PERFORMANCE

The research archaeologist has a responsibility to attempt to design and conduct projects that will add to our understanding of past cultures and/or that will develop better theories, methods or techniques for interpreting the archaeological record, while causing minimal attrition of the archaeological resource base. In the conduct of a research project, the following minimum standards should be followed:

- I. The archaeologist has a responsibility to prepare adequately for any research project whether or not in the field. The archaeologist must:
  - 1. Assess the adequacy of his/her qualifications for the demands of the project, and minimize inadequacies by acquiring additional expertise by bringing in associates with the needed qualifications, or by modifying the scope of the project;

2. Inform himself/herself of relevant previous research;
  3. Develop a scientific plan of research which specifies the objectives of the project, takes into account previous relevant research, employs a suitable methodology, and provides for economical use of the resource base (whether such base consists of an excavation site or of specimens) consistent with the objectives of the project;
  4. Ensure the availability of adequate staff and support facilities to carry the project to completion; and of adequate curatorial facilities for specimens and records;
  5. Comply with all legal requirements including, without limitation, obtaining all necessary governmental permits and necessary permission from landowners or other persons;
  6. Determine whether the project is likely to interfere with the program or projects of other scholars and if there is such a likelihood, initiate negotiations to minimize such interference.
- II. In conducting research, the archaeologist must follow his/her scientific plan of research, except to the extent that unforeseen circumstances warrant its modification.
- III. Procedures for field survey or excavation must meet the following minimum standards:
1. If specimens are collected, a system for identifying and recording their proveniences must be maintained;
  2. Uncollected entities such as environmental or cultural features, depositional strata and the like must be fully and accurately recorded by appropriate means and their location recorded;
  3. The methods employed in data collection must be fully and accurately described. Significant stratigraphic and/or associated relationships among artifacts, other specimens, and cultural and environmental features must also be fully and accurately recorded;
  4. All records should be intelligible to other archaeologists. If terms lacking commonly-held references are used, they should be clearly defined;
  5. Insofar as possible, the protection of the resource base must be considered. For example, upper levels of a site must be scientifically excavated and recorded even if the focus of the project is on underlying levels.
- IV. During accessioning, analysis, cataloging and storage of specimens and records in the laboratory the archaeologist must take precautions to ensure that correlations between the specimens and the field records are maintained so that provenience, contextual relationships and the like are not confused or obscured.
- V. Specimens and research records resulting from a project must be deposited with an organization with permanent and adequate curatorial facilities, and which permits access by qualified researchers.
- VI. The archaeologist has responsibility for dissemination of the results of his/her research to the appropriate constituencies with reasonable dispatch.
1. Results viewed as significant contributions to substantive knowledge of the past or to advancements in theory, method or technique should be disseminated to colleagues and other interested persons by appropriate means such as publications, reports at professional meetings or letters to colleagues;
  2. Requests from qualified colleagues for information on research must be honored if consistent with the researcher's prior rights to publication and with her/his other professional responsibilities;
  3. Failure to complete a full scholarly report within 10 years after completion of a field project shall be construed as a waiver of an archaeologist's right of primacy with respect to analysis and publication of the data. Upon expiration of such 10-year period, or at such earlier time as the archaeologist shall determine not to publish

the results, such data should be made fully accessible for analysis and publication to other archaeologists;

4. While contractual obligations in reporting must be respected, archaeologists should not enter into a contract which prohibits the archaeologist from including his or her own interpretations or conclusions in contractual reports, or from a continuing right to use the data after completion of the project;
5. Archaeologists have a responsibility to not disseminate information in a manner which encourages vandalism.

#### **ORGANIZATIONAL STANDARDS**

Archaeological research involving collection of original field data and/or acquisition of specimens requires adequate facilities and support services for its successful conduct and for proper permanent maintenance, security and accessibility of the resulting collections and records.

A full-scale archaeological field project will require the following facilities and services:

1. Office space and furniture;
2. Laboratory space, furniture and equipment for analysis of specimens and data;
3. Access to special facilities such as a dark room, drafting facilities, conservation laboratory, etc.;
4. Space, facilities and equipment for proper maintenance and security of collections and records;
5. Field equipment such as vehicles, surveying instruments, etc.;
6. A research library;
7. Administrative and fiscal control services;
8. Technical specialists such as photographers, curators, conservators, etc.;
9. Publication services.

All the foregoing facilities and services must be adequate for the scope of the project.

Not all archaeological research will require all of the foregoing facilities and services, but a full-scale field project will. Likewise, all institutions engaging in archaeological research will not necessarily require or be able to furnish all such facilities and services from their own resources.

Institutions lacking certain facilities or services should arrange for them through cooperative agreements with other institutions.